Chief Investigator Duties and Responsibilities

- ✔ Based upon the technical complexity of the investigation, identifies additional team staffing and resource needs, such as technical specialists, documentation specialists, law enforcement, communications, and forensic experts.
- ✔ Drafts the Expanded Report (72-hour report), the Factual Report, and the Management Evaluation Report.
- ✔ Ensures that the investigation addresses pertinent safety issues and concerns.
- ✔ Works with the organization having jurisdiction over the accident site to ensure security and control of the accident site.
- ✔ Coordinates with local law enforcement, the coroner's office, and others, as required.
- ✔ Requests that drug testing, autopsies, medical reports, and other appropriate tests are initiated as required.
- ✔ Documents the sequence of events leading up to, during, and following the accident.
- ✔ Assists the team in developing causes of the accident.
- ✔ Recommends possible solutions to prevent this type of accident from occurring in the future.
- ✔ Assists the team leader in presenting the Factual Report to the authority authorizing the investigation.