

# Resource Extension Request Form

April 2024

## A.) RESOURCE and INCIDENT INFORMATION:

Resource Name: \_\_\_\_\_ Home Dispatch or Home Unit ID: \_\_\_\_\_

Incident Name: \_\_\_\_\_ Incident #: \_\_\_\_\_ Request #: \_\_\_\_\_

Position on Incident: \_\_\_\_\_

Home Unit Supervisor: \_\_\_\_\_ Email: \_\_\_\_\_ Fax #: \_\_\_\_\_

## B.) REQUESTED BY:

Incident Supervisor: \_\_\_\_\_ Incident Position: \_\_\_\_\_

## C.) EXTENSION INFORMATION:

Prior to any extension, consider the health, readiness and capability of the resource. The health and safety of incident personnel and resources will not be compromised under any circumstances.

Length of Extension: \_\_\_\_\_ Last Workday: \_\_\_\_\_

Justification (Select from the List Below):

Life and Property are imminently threatened,

Suppression objectives are close to being met, or

Replacement resources are unavailable or have not yet arrived

Explanation for Extension:

## D.) APPROVED BY:

1) Incident Commander or Deputy: \_\_\_\_\_ Email: \_\_\_\_\_

2) Resource or Resource Supervisor: \_\_\_\_\_ Email: \_\_\_\_\_

3) Host GACC (excluding single-resource Overhead): \_\_\_\_\_ Email: \_\_\_\_\_

4) Home Unit Supervisor: \_\_\_\_\_ Email: \_\_\_\_\_

5) Sending GACC (excluding single-resource Overhead): \_\_\_\_\_ Email: \_\_\_\_\_

6) NICC (only if National Resource): \_\_\_\_\_ Email: \_\_\_\_\_

Return to: \_\_\_\_\_ Email/Fax: \_\_\_\_\_

# Resource Extension Request Form Instructions

**Block A.** is to be filled out by the Resource.

**Note:** If resource is a Team, Hand Crew, Module or an Engine Crew; only complete one request form. Provide the Operational Resource Name, i.e. Smokey Bear T1 IMT, Smokey Bear T2IA Crew, Smokey Bear Suppression Module, Smokey Bear T4 Engine 741; for Resource Name. Provide Parent Request# only.

**Blocks B. & C.** are to be filled out by the Incident Supervisor.

**Block D.:**

If Resource is a National Resource (excluding Aircraft, Type 1 Interagency Hotshot Crew and National Contracted Resources), 1, 3, 5, and 6 signatures are required in order. Example of National Resources: Complex Incident Management Teams (CIMT), Area Command Teams, National Incident Management Organization (NIMO), and National Buying Teams.

If Resource is a Type 1 Interagency Hotshot Crew, 1 – 6 signatures are required in order.

If Resource is not a National Resource (excluding single-resource Overhead, Aircraft, Type 1 Interagency Hotshot Crew and National Contracted Resources), 1 – 5 signatures are required in order.

If Resource is single-resource Overhead, 1, 2 and 4 signatures are required in order.