

	<p><i>What are the major ramifications of not filling the position?</i></p>
<p><i>Recruitment strategies</i></p>	<p><i>At what level(s) should the position be advertised and filled?</i></p> <p><input type="checkbox"/> Entry <input type="checkbox"/> Intermediate <input type="checkbox"/> Full Performance Level</p> <p><i>What recruiting level makes the most sense in terms of available candidates, diversity initiatives and staffing patterns, and return on investment (i.e., salary and relocation costs)?</i></p> <p><i>What is the proposed area of consideration for recruiting?</i></p> <p><input type="checkbox"/> Local Commuting Area** <input type="checkbox"/> Internal (Current Bureau-NIFC Employees Only)</p> <p><input type="checkbox"/> Department Wide <input type="checkbox"/> Bureau Wide <input type="checkbox"/> Government Wide</p> <p><input type="checkbox"/> DEU/All Sources (All Qualified US Citizens)*** <input type="checkbox"/> Other Special Hiring Auth</p> <p>Total # of Business Days to Recruit: _____</p>
<p><i>Submitted by (Name & Number):</i></p>	
<p><i>Admin Officer (Signature) if required</i></p>	
<p><i>Date of Request</i></p>	

* If a selection is made, offers of employment must be made for the location advertised only.

** Term positions may only be recruited through DEU; positions should not be recruited concurrently as DEU term and Merit perm.

***DEU recruitments may not be local commuting area.