



---

## National Fire and Aviation Executive Board

---

October 1, 2004

Memorandum

To: Agency Personnel:  
Bureau of Indian Affairs  
Bureau of Land Management  
National Park Service  
U.S. Fish and Wildlife Service  
USDA Forest Service

From: National Fire and Aviation Executive Board

Subject: Interagency Fire Program Management Qualifications Standards and Guide  
Implementation Plan

In June 2004 Chief Dale Bosworth, United States Department of Agriculture Forest Service (USDA-FS) and Department of Interior (DOI) Assistant Secretary P. Lynn Scarlett issued memorandums establishing October 1, 2004 as the date to officially begin implementing the Interagency Fire Program Management Qualifications Standards and Guide (IFPM Standard).

The IFPM Standard Implementation Plan was written by an interagency group comprised of human resources, training and fire management personnel. The implementation plan includes:

- An overview of the key fire management positions and associated minimum qualification standards and competencies.
- Procedures for recruitment and staffing under the IFPM Standard.
- Step-by-step procedures and supporting documents to implement the IFPM Standard.
- Operating procedures for the IFPM Resolution Board and 401 Education/Training Assessment Board.

The National Fire and Aviation Executive Board (NFAEB) endorses the IFPM Standard Implementation Plan.

The IFPM Standard, the implementation plan, and related information is located on the internet at: [www.nifc.gov/training\\_quals/IFPM/ifpm.htm](http://www.nifc.gov/training_quals/IFPM/ifpm.htm).

/s/ Neal Hitchcock for  
Tom Harbour  
USDA-FS Deputy Director of Fire  
and Aviation Management

/s/ Phil Street  
Phil Street  
USFWS Fire Director

/s/ Lyle Carlile  
Lyle Carlile  
BIA Fire Director

/s/ Larry S. Hamilton  
Timothy M. Murphy  
BLM Fire and Aviation, Deputy  
Director

/s/ Sue Vap for  
Edy Williams-Rhodes  
NPS Chief, Division of Fire  
and Aviation Management

/s/ Sue Vap for  
Don Artley  
NASF Fire Director