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| **Location:** |  |
| **Date:**  MM/DD/YY |  |
| **Respondent:**  First, Last |  |
| **Reviewed by:**  First, Last |  |

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| **CHECKLIST REFERENCE DOCUMENTATION** |
| 90 IAM 5 Wildfire Prevention |
| 90 IAM 5-H BIA Wildfire Prevention Program Handbook |
| 90 IAM 6-H: Wildland Fire Origin and Cause Investigation Handbook |
| 2008 BIA Fuels Business Rules Handbook |
| *Interagency Standards for Fire and Fire Aviation Operations*  (<https://www.nifc.gov/policies/pol_ref_redbook.html>) |

**Key Code: E = Exceeds Standard, M = Meets Standard, NI = Needs Improvement, NR = Not Reviewed**

| **ITEM** | **DESCRIPTION** | **CODE** | **REMARKS** |
| --- | --- | --- | --- |
| **WILDLAND PREVENTION/MITIGATION PROGRAM – PLANNING & IMPLEMENTATION** | | | |
| 1 | Has the WFPP been reviewed in the last 12 months?  *[RB Ch 6/90 IAM 5]* | Choose an item. |  |
|  | Date of last review: |  |  |
| 2 | Is the Annual Accomplishment Report complete for the last fiscal year?  *[IAM 90 5-H, Ch 4]* | Choose an item. |  |
| 3 | Has the Yearly Action Plan been developed for this fiscal year in WPSAPS (general and specific actions)? | Choose an item. |  |
| 4 | Are required program elements up to date and used?  *[90 IAM 5-H, Ch 2]* | Choose an item. |  |
|  | 1. Burn Permit System | Choose an item. |  |
|  | 1. Fire Investigation Policies and Procedures | Choose an item. |  |
|  | 1. Standard Operating Procedure with Law Enforcement | Choose an item. |  |
| 5 | Were appropriate prevention work experiences and training entered into IQCS from previous year?  *[RB, Ch 13]* | Choose an item. |  |
| 6 | The Agency Wildland Fire Mobilization Guide prevention section has been reviewed and updated as necessary?  *[RB, Ch 8]* | Choose an item. |  |
|  | Date of last review: |  |  |
| 7 | Has the process for ordering or requesting additional prevention resources (additional resources/teams) during fire severity been reviewed? *[RB, Ch 19]* | Choose an item. |  |
| 8 | Have supporting documents/plans been reviewed annually?  *[RB, Ch 8]* | Choose an item. |  |
|  | 1. Fire Information/Communication Plan   Date of last review: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *[90 IAM 5-H, 2021]* | Choose an item. |  |
|  | 1. Patrol Plan   Date of last review: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Are there any route changes?  *[90 IAM 5-H, 2021]* | Choose an item. |  |
|  | 1. Sign Plan   Date of last review: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Have new signs been added?  *[90 IAM 5-H, 2021]* | Choose an item. |  |
|  | 1. Restriction and Closure Plan (as applicable)   Date of last review: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Are there any changes needed?  Are restriction (and/or closure) plans developed and coordinated with interagency partners?  *[90 IAM 5-H, 2021]* | Choose an item. |  |
|  | 1. Preparedness Plan   Date of last review: \_\_\_\_\_\_\_\_\_\_\_\_\_  Are there any changes needed?  *[90 IAM 5-H, 2021]* | Choose an item. |  |
|  | 1. Prevention Unit specific plans (as applicable)   Date of last review: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *[90 IAM 5-H, 2021]* | Choose an item. |  |
| **EDUCATION/COMMUNICATION** | | | |
| 9 | Are other fire and resource management personnel trained and utilized in prevention programs for communications/public affairs, fire ecology/education, role of fire prevention, wildland and prescribed fire messages?  *[90 IAM 5-H, Ch 5]* | Choose an item. |  |
| 10 | Is prevention/education material for wildland fire available and current? | Choose an item. |  |
| 11 | Has an information officer contact list been updated and distributed to dispatch and managers? | Choose an item. |  |
| 12 | Have seasonal severity messages (news release/public service announcements) been updated?  *[RB, Ch 6]* | Choose an item. |  |
| 13 | Has the Prevention Employee scheduled or provided the following training opportunities: | Choose an item. |  |
|  | 1. Prevention information included in annual safety refresher? | Choose an item. |  |
| **WILDLAND URBAN INTERFACE/COMMUNITY ASSISTANCE** | | | |
| 14 | Risk assessments are reviewed annually and updated as needed. | Choose an item. |  |
| 15 | Is the prevention program collaborating with the fuels program to:   1. Identify emerging areas with fuels management needs; 2. conduct outreach in communities where fuels treatment activities are planned: and 3. conduct home assessments and identify specific fuels reduction needs in the vicinity of fuel treatments?   [2008 Business Rules Handbook, Fuels] | Choose an item. |  |
| **HAZARD IDENTIFICATION AND MITIGATION** | | | |
| 16 | Have annual contacts to major unit projects (e.g. timber sales, roads dept, construction sites) been completed? | Choose an item. |  |
| 17 | Are annual defensible space and hazard reduction actions planned and/or completed for all agency facilities? | Choose an item. |  |
| 18 | Has hazardous fuels program staff been contacted to collaborate on annual wildfire mitigation plan/actions (education, hazard reduction, etc.) for WUI and other areas of high risk, hazard and value?  *[2008 Business Rules Handbook Fuels]* | Choose an item. |  |
| **FIRE INVESTIGATION** | | | |
| 19 | Is the unit prepared to investigate wildfires? | Choose an item. |  |
|  | 1. Is the fire investigation kit fully stocked and accessible? | Choose an item. |  |
|  | 1. Have fire and arson regulations, ordinances and codes been reviewed in the last 12 months? | Choose an item. |  |
|  | 1. Has the prevention staff and/or investigators met with law enforcement in the past 12 months to discuss support on investigations? | Choose an item. |  |
| 20 | Are all Fire Investigation Case Records and Evidence being kept in a secure location, with an exact copy kept in a separate secure location, according to agency policy? | Choose an item. |  |
| **YOUTH FIRE PREVENTION AND INTERVENTION**  **Supplemental Checklist for Youth Fire Prevention and Intervention** | | | |
| 21 | Is child/youth set fires one of the leading causes of fires on your reservation? | Choose an item. |  |
| 22 | Are fires set by children regularly investigated? | Choose an item. |  |
| 23 | Are fire prevention staff trained in youth fire  prevention and intervention? | Choose an item. |  |
| 24 | Has the Tribal Council adopted a youth fire  Intervention/education program resolution? | Choose an item. |  |
| 25 | Have fire prevention personnel partnered with community agencies that work with youth? | Choose an item. |  |
| 26 | Are educational intervention materials updated and current? | Choose an item. |  |
| 27 | Is there ongoing training for prevention staff in youth fire prevention/intervention? | Choose an item. |  |