**This checklist is applicable to Category 1 and 2 SEAT Bases and is not required for review of SEAT operations at Large Airtanker Bases.**

| **Location:** |       |
| --- | --- |
| **Date:**MM/DD/YY |       |
| **Respondent:**First, Last |       |
| **Reviewed by:**First, Last |       |

**For the National Preparedness Review, you will need to have the following items available for review:**

| **CHECKLIST ITEM #** | **DOCUMENTATION** |
| --- | --- |
| Various | SEAT Base Operating Plan (SBOP) |
| 2 | *Interagency Air Tanker Base Directory* |
| 4, 10 | Written agreement or MOU |
| 5 | SEAT Crash Rescue Plan |
| 7 | Communications Plan |
| 59, 67, 75, 76 | SEAT-002, SEAT Daily Operations Worksheet |
| 66 | Initial Pilot/Manager Briefing Form |
| 70 | Documents referenced |
| 71, 72 | Hazard map(s) |
| 78 | Security assessment (if required) |
| 79 | Facility safety inspection documentation |
| 80 | Risk assessments |
| 81 | Training documentation/Incident Qualifications cards |
| 83 | Documentation (if applicable) |
|  | *Interagency Standards for Fire and Fire Aviation Operations* (<https://www.nifc.gov/policies/pol_ref_redbook.html>) |
|  | *PMS 310-1 (*[*https://www.nwcg.gov/publications/310-1*](https://www.nwcg.gov/publications/310-1)*)* |

**GENERAL SEAT BASE INFORMATION**

**Key Code: E = Exceeds Standard, M = Meets Standard, NI = Needs Improvement, NR = Not Reviewed**

| **ITEM** | **DESCRIPTION** | **CODE** | **REMARKS** |
| --- | --- | --- | --- |
| 1 | The following information regarding the airport is captured in the SEAT Base Operating Plan and update annually.*[NWCG Standards for Single Engine Airtanker (SSEAO) Operations Ch. 2]* | Choose an item. |  |
|  | 1. Airport name and FAA identifier
 | Choose an item. |       |
|  | 1. Latitude/longitude/elevation
 | Choose an item. |       |
|  | 1. Runway length
 | Choose an item. |       |
|  | 1. Frequencies: Unicom/ramp
 | Choose an item. |       |
|  | 1. Directions to airport
 | Choose an item. |       |
|  | 1. Office phone
 | Choose an item. |       |
|  | 1. After-hours fueling/type of fuel
 | Choose an item. |       |
|  | 1. General operating hours
 | Choose an item. |       |
|  | 1. Airport Manager
 | Choose an item. |       |
| 2 | Information regarding the SEAT base is accurately reflected in the *Interagency Air Tanker Base Directory*.*[SSEAO Ch. 5]* | Choose an item. |       |
| 3 | Primary person designated as a contact for the SEAT operation is identified and posted at the base and local dispatch center.*[SSEAO Ch. 5; SEAT Base Operating Plan (SBOP)]* | Choose an item. |       |
| 4 | Formal written agreement or formal written MOU identifies and grants permission for SEAT operations at the airport.*[SSEAO Ch. 5]* | Choose an item. |       |
| 5 | SEAT Base Crash Rescue Plan is posted, up-to-date and complete. Personnel at the base and the responsible dispatch center are knowledgeable of the crash-rescue plan requirements.*[SSEAO Ch. 5; SBOP]* | Choose an item. |       |
| 6 | A table of organization chart is posted at the SEAT base and is up to date.[*SBOP]* | Choose an item. |       |
| 7 | Communications Plan is posted/available at the SEAT base and is available to government and contractor personnel.[*SABO Pg. 15; SBOP]* | Choose an item. |       |

**AIRPORT FUELING**

**Key Code: E = Exceeds Standard, M = Meets Standard, NI = Needs Improvement, NR = Not Reviewed**

| **ITEM** | **DESCRIPTION** | **CODE** | **REMARKS** |
| --- | --- | --- | --- |
| 8 | A description of the fuel ordering procedures for the base is in place.*[SBOP]* | Choose an item. |       |
| 9 | Procedures for hot refueling operations (if allowed) are identified and known by base personnel.*[SSEAO Ch. 7; SBOP]* | Choose an item. |       |

**JETTISON AREAS**

**Key Code: E = Exceeds Standard, M = Meets Standard, NI = Needs Improvement, NR = Not Reviewed**

| **ITEM** | **DESCRIPTION** | **CODE** | **REMARKS** |
| --- | --- | --- | --- |
| 10 | A jettison area, with description and a lat/long, is established and posted for the base. Permission from the landowner is reflected by an MOU or agreement if applicable.*[SSEAO Ch. 2]* | Choose an item. |       |

**DISPATCH INFORMATION**

**Key Code: E = Exceeds Standard, M = Meets Standard, NI = Needs Improvement, NR = Not Reviewed**

| **ITEM** | **DESCRIPTION** | **CODE** | **REMARKS** |
| --- | --- | --- | --- |
| 11 | The following information regarding the dispatch office is captured in the SEAT Base Operating Plan.*[SSEAO Ch. 2; 4]* |  |  |
|  | 1. Dispatch call sign
 | Choose an item. |       |
|  | 1. Office phone
 | Choose an item. |       |
|  | 1. Office fax
 | Choose an item. |       |
|  | 1. Aviation dispatcher
 | Choose an item. |       |
|  | 1. Agency frequencies monitored by the dispatch office
 | Choose an item. |       |
|  | 1. Aviation frequencies monitored by the dispatch office
 | Choose an item. |       |
|  | 1. Primary flight following frequency
 | Choose an item. |       |
|  | 1. Name of flight following frequency listed above
 | Choose an item. |       |
| 12 | A description of procedures established for flight following are identified.*[SSEAO Ch. 2 and 4]* | Choose an item. |       |
| 13 | Resource tracking for released aircraft is established and documented. SEAT base personnel and aircraft dispatchers are aware of the requirements.*[SSEAO Ch. 3]* | Choose an item. |       |

**ORDERING GENERAL SUPPLIES AND EQUIPMENT**

**Key Code: E = Exceeds Standard, M = Meets Standard, NI = Needs Improvement, NR = Not Reviewed**

| **ITEM** | **DESCRIPTION** | **CODE** | **REMARKS** |
| --- | --- | --- | --- |
| 14 | A description of how the SEMG should document their request for supply/equipment orders are known and in place.*[SBOP]* | Choose an item. |       |
| 15 | A description how the SEMG should keep track of supply and equipment orders is identified in the SEAT Base Operating Plan (SBOP).*[SBOP]* | Choose an item. |       |

**SEAT BASE FACILITIES**

**Key Code: E = Exceeds Standard, M = Meets Standard, NI = Needs Improvement, NR = Not Reviewed**

| **ITEM** | **DESCRIPTION** | **CODE** | **REMARKS** |
| --- | --- | --- | --- |
| 16 | The SEAT base facilities are properly identified in the SBOP.*[SSEAO Ch. 2]* | Choose an item. |       |
| 17 | An accurate description of the facility is found in the SBOP.*[SSEAO Ch. 2]* | Choose an item. |       |
| 18 | SEAT base has identified parking and accommodations for overflow parking during peak operation periods.*[SSEAO Ch. 2]* | Choose an item. |       |
| 19 | The base’s operations facility is adequate for the number of personnel assigned and for intended operations.*[SSEAO Ch. 5]* | Choose an item. |       |
| 20 | The operations area provides adequate visibility of arriving and departing aircraft.*[2006 Interagency Base Planning Guide,* *Base Component Design]* | Choose an item. |       |
| 21 | The operations area is well-organized (materials and references accessible and labeled, maps on wall, etc.) *[Recommended Practice]* | Choose an item. |       |
| 22 | VHF-AM radio is available for monitoring ramp frequency.*[SSEAO Ch. 2]* | Choose an item. |       |
| 23 | The telephone system is adequate for intended activity (numbers of lines and phones).*[2006 Interagency Base Planning Guide, Base Component Design]* | Choose an item. |       |
| 24 | Appropriate phone numbers are clearly posted (local dispatch, crash-rescue, FBO, etc.). *[Recommended Practice]* | Choose an item. |       |
| 25 | Fall prevention system (catwalks, railing and ladders, if required) meet OSHA standards.*[SABO; OSHA 29 CFR 1910.24 – 1910.27]* | Choose an item. |       |
| 26 | Established base startup, shutdown and equipment storage procedures are identified, posted at base, and followed. *[Recommended Practice]* | Choose an item. |       |
| 27 | Eyewash stations are provided. Eyewash station must be flushed at least monthly if it is a plumbed eyewash system.*[SABO; OSHA 29 CFR 1910.151(c)]* | Choose an item. |       |
| 28 | Flammable materials storage lockers in place and being utilized for all flammable material.*[OSHA 29 CFR 1910.106]* | Choose an item. |       |

**SEAT BASE FACILITY SAFETY**

**Key Code: E = Exceeds Standard, M = Meets Standard, NI = Needs Improvement, NR = Not Reviewed**

| **ITEM** | **DESCRIPTION** | **CODE** | **REMARKS** |
| --- | --- | --- | --- |
| 29 | A description of the general security measures established for the base are in place and address:*[SBOP]* |  |  |
|  | * Is the SEAT base facility locked up during the night?
 | Choose an item. |       |
|  | *If locked up:*  |  |  |
|  | * Are the SEAT managers issued a key?
 | Choose an item. |       |
|  | * Are the contractors issued a key?
 | Choose an item. |       |
|  | * Primary person responsible for opening up the base facilities.
 | Choose an item. |       |
|  | * Primary person responsible for locking up the base facilities.
 | Choose an item. |       |
| 30 | A description of the type of security in place at the airport (e.g., locked gates, fences, security cards).*[SBOP]* | Choose an item. |       |

**RAMP OPERATIONS**

**Key Code: E = Exceeds Standard, M = Meets Standard, NI = Needs Improvement, NR = Not Reviewed**

| **ITEM** | **DESCRIPTION** | **CODE** | **REMARKS** |
| --- | --- | --- | --- |
| 31 | A description of the ramp is part of the SEAT Base Operations Plan and includes: *[SBOP]* |  |  |
|  | 1. Number of pits
 | Choose an item. |       |
|  | 1. Tie downs in the pit area
 | Choose an item. |       |
|  | 1. Maximum number of SEATs the base can load
 | Choose an item. |       |
|  | 1. Tie down availability outside the ramp space
 | Choose an item. |       |
|  | 1. Ramp management items that include aircraft and vehicle ingress/egress routes, ramp hazards, etc.
 | Choose an item. |       |
|  | 1. Vehicle access on ramp
 | Choose an item. |       |
| 32 | The base has a list of personnel assigned or authorized for ramp operations.*[SBOP]* | Choose an item. |       |
| 33 | The base has a list of authorized personnel allowed to load SEATs.*[SBOP]* | Choose an item. |       |
| 34 | Loading procedures, including hot reloading if allowed, are established and documented. All personnel authorized for loading operations are fully qualified in the procedures established at each base.*[SSEAO Ch. 7; SBOP]* | Choose an item. |       |
| 35 | Dress code and PPE required for ramp personnel is described in the SEAT Base Operating Plan.*[SBOP; SSEAO Ch. 6; SABO Pg. 32]* | Choose an item. |       |
| 36 | A description of ramp operations is in place that includes:*[SBOP]* |  |  |
|  | 1. Safety equipment on ramp
 | Choose an item. |       |
|  | 1. Containment pit or area
 | Choose an item. |       |
|  | 1. Wash down equipment
 | Choose an item. |       |
|  | 1. Wash down area
 | Choose an item. |       |
|  | 1. Ramp/pit drainage
 | Choose an item. |       |
|  | 1. Designated maintenance or shut down area
 | Choose an item. |       |
| 37 | Procedures are established for authorizing the SEAT pilot to enter the pit area.*[SBOP]* | Choose an item. |       |
| 38 | Established procedures for SEATs departing the pit.*[SBOP]* | Choose an item. |       |
| 39 | The flight rotation procedures are established for the base and known to personnel.*[SBOP; Redbook Ch. 16]* | Choose an item. |       |
| 40 | Ramp surface is in good condition.*[9400.53 Facilities]* | Choose an item. |       |
| 41 | Taxi lanes and ramp area are adequately marked and visible.*[9400.53 Facilities]* | Choose an item. |       |
| 42 | Wind indicator(s) are properly placed.*[Interagency Retardant Base Planning Guide, February 2006, pg. 55 (FAA AC150/5300-13)]* | Choose an item. |       |
| 43 | Foreign object damage avoidance/dust control measures are in place.*[Interagency Retardant Base Planning Guide, February 2006, pg. 6, 57]* | Choose an item. |       |
| 44 | The following warning signs are posted appropriately:*[SABO Pg. 31; Interagency Retardant Base Planning Guide]* |  |  |
|  | 1. No smoking
 | Choose an item. |       |
|  | 1. Hazardous areas
 | Choose an item. |       |
|  | 1. Authorized parking signs
 | Choose an item. |       |
|  | 1. Signing and marking for ramp security
 | Choose an item. |       |
|  | 1. Vehicle control signs identifying restricted areas
 | Choose an item. |       |
| 45 | Ramp is fenced and the ramp area can be secured.*[352 DM5]* | Choose an item. |       |
| 46 | First-aid kit is readily available at the ramp. Kit is complete and inspected annually or after each use.[*SABO Appendix M D17; OSHA]*  | Choose an item. |       |
| 47 | Appropriately sized and number of aircraft-type fire extinguishers are located on the ramp and indicate inspection is current: [*SABO Pg. 30; NFPA 407 Standards]* | Choose an item. |       |

**WATER SYSTEM AND SUPPLY**

**Key Code: E = Exceeds Standard, M = Meets Standard, NI = Needs Improvement, NR = Not Reviewed**

| **ITEM** | **DESCRIPTION** | **CODE** | **REMARKS** |
| --- | --- | --- | --- |
| 48 | Water supply method is adequate to meet the peak demand of the SEAT base. Water supply lines are in good condition. | Choose an item. |       |
| 49 | If water metering is in place, meter is in serviceable condition and the process for recording water use is documented and available to SEAT base personnel. | Choose an item. |       |
| 50 | The SBOP provides detailed information on the water supply system to include at least the following:*[SBOP]* |  |  |
|  | 1. Water valve system
 |  |  |
|  | * Primary shut-off valve
 | Choose an item. |       |
|  | * Additional shut-off valve(s)
 | Choose an item. |       |
|  | 1. Primary water source and capacity
 | Choose an item. |       |
|  | 1. Back-up water source
 | Choose an item. |       |
|  | 1. Trigger point for reordering water
 | Choose an item. |       |
|  | 1. Timeline for resupplying water
 | Choose an item. |       |
|  | 1. Water ordering procedures
 | Choose an item. |       |
| 51 | Back flow/air gap prevention device installed on water systems if connected to public water system.*[OSHA 29 CFR 1910.141 (b) (1) (v)]* |  |  |
|  | 1. Backflow prevention device is tested annually by a certified backflow prevention technician if an air gap is not installed.
 | Choose an item. |       |
|  | 1. SBOP identifies that the backflow preventer device is removed at end of season, so it does not freeze.
 | Choose an item. |       |

**RETARDANT SYSTEM**

**Key Code: E = Exceeds Standard, M = Meets Standard, NI = Needs Improvement, NR = Not Reviewed**

| **ITEM** | **DESCRIPTION** | **CODE** | **REMARKS** |
| --- | --- | --- | --- |
| 52 | Access to the National long-term fire-retardant contract or fire chemical BPA, with contact information for the supplier is available at the SEAT base. | Choose an item. |       |
| 53 | A description of the retardant pumping system is part of the SBOP which includes the following:*[SBOP]* |  |  |
|  | 1. A detailed description or diagram of the retardant pumping system
 | Choose an item. |       |
|  | 1. A process capturing retardant refractometer readings and record keeping.
 | Choose an item. |       |
|  | 1. Retardant Pumps
 |  |  |
|  | * # of primary pumps the base has
 | Choose an item. |       |
|  | * # of back-up pumps available
 | Choose an item. |       |
|  | 1. Retardant pump maintenance:
 |  |  |
|  | * Who is responsible for supplying fuel, oil, gaskets, etc., for the pumps?
 | Choose an item. |       |
|  | * Who is responsible for maintaining the pumps?
 | Choose an item. |       |
| 54 | Pump shafts all have guards.*[OSHA 3170]* | Choose an item. |       |

**RETARDANT SUPPLY**

**Key Code: E = Exceeds Standard, M = Meets Standard, NI = Needs Improvement, NR = Not Reviewed**

| **ITEM** | **DESCRIPTION** | **CODE** | **REMARKS** |
| --- | --- | --- | --- |
| 55 | Type of fire chemical(s) used at the base is posted and known by assigned personnel. Personnel are knowledgeable of the following:*[SBOP; National Retardant Contracts; BPA]* |  |  |
|  | 1. Mix ratio of retardant at base
 | Choose an item. |       |
|  | 1. Allowable refractometer and Marsh funnel readings for the fire chemical(s)
 | Choose an item. |       |
|  | 1. Reorder trigger point for fire chemical(s)
 | Choose an item. |       |
|  | 1. Established procedures for ordering retardant/suppressants
 | Choose an item. |       |
|  | 1. Delivery timeline for re-supplying fire chemicals
 | Choose an item. |       |
|  | 1. Number and type of storage tanks at the base (water, concentrate, mixed product)
 | Choose an item. |       |
|  | 1. Maximum gallons of liquid retardant storage capacity available
 | Choose an item. |       |
|  | 1. Retardant recirculation schedule
 | Choose an item. |       |
|  | 1. Length of time designated for recirculation
 | Choose an item. |       |
|  | 1. Primary person designated to recirculate the retardant
 | Choose an item. |       |
|  | 1. Retardant testing equipment and charts (refractometer/Marsh funnel) are available.
 | Choose an item. |       |
|  | 1. SEAT base personnel are knowledgeable in the use of a refractometer and Marsh funnel.
 | Choose an item. |       |
| 56 | Wash down/spill recovery and waste disposal procedures are documented and in place. A hazmat coordinator contact has been identified.*[Best Management Practice as identified by the CACHE program; SBOP; Refer to SWPPP if in place.]* | Choose an item. |       |
| 57 | LAQA retardant samples (base opening/base closing/new shipments) are being sent to Missoula, MT, (WFCS lab) as required and on a timely basis. Fire Chemical Use Reports sent in annually.*[Retardant Contract (LAQA Program)]* | Choose an item. |       |
| 58 | Results of LAQA samples are being received from Missoula; any required corrective actions are taken in a timely manner. *[LAQA Guide]* | Choose an item. |       |
| 59 | *SEAT Daily Operations Worksheet* documents refractometer readings taken by the contractor and periodic assurance checks taken by SEMG. *[SSEAO Ch. 2]* | Choose an item. |       |
| 60 | Secondary containment is in place and able to hold, at a minimum, 110% of the largest tank within the containment system. *[Best Management Practice as identified by the CACHE program; refer to SWPPP if in place]* | Choose an item. |       |
| 61 | SEAT Base Operating Plan must identify mitigation of retardant spills and ramp wash down areas. *[SABO Pg. 36; SBOP; Refer to SWPPP if in place.]* | Choose an item. |       |
| 62 | Retardant storage tanks must meet the following minimum specifications: *[Best Management Practice as identified by the CACHE program]* |  |  |
|  | 1. Capability to recirculate entire contents of each retardant tank.
 | Choose an item. |       |
|  | 1. Minimum retardant storage capability (5,000 gallons)
 | Choose an item. |       |
| 63 | Tank locks or appropriate equipment security are in place to prevent unauthorized release of tank contents. A plan and personnel are in place to perform periodic winter checks. *[Best Management Practice as identified by the CACHE program; refer to SWPPP if in place]* | Choose an item. |       |
| 64 | Pumps: *[Recommended practice. Will be included as policy under Minimum SEAT Base Requirements.]* |  |  |
|  | 1. 2 each or more
 | Choose an item. |       |
|  | 1. 150 gpm or greater
 | Choose an item. |       |
|  | 1. 6.5 horsepower or greater
 | Choose an item. |       |
|  | 1. 3” minimum hose diameter
 | Choose an item. |       |
| 65 | Container is available to capture spillage when retardant hose is disconnected from aircraft. *[Best Management Practice as identified by the CACHE program]* | Choose an item. |       |

**BRIEFINGS/SEAT BASE POLICIES**

**Key Code: E = Exceeds Standard, M = Meets Standard, NI = Needs Improvement, NR = Not Reviewed**

| **ITEM** | **DESCRIPTION** | **CODE** | **REMARKS** |
| --- | --- | --- | --- |
| 66 | The SEAT Base utilizes the Initial Pilot/Manager Briefing form to brief incoming pilots and SEMGs to include:*[SSEAO Ch. 1]* |  |  |
|  | 1. Primary person designated to provide the initial briefing to incoming pilots
 | Choose an item. |       |
|  | 1. All critical elements are given to the pilot on their initial briefing.
 | Choose an item. |       |
|  | 1. Primary person designated to provide the initial briefing to incoming SEMG.
 | Choose an item. |       |
|  | 1. Standardized elements are given to the SEMG on their initial briefing.
 | Choose an item. |       |
| 67 | A process to conduct daily morning briefings is in place and is followed to include at a minimum:*[SEAT-002, SEAT Daily Operations Worksheet]* |  |  |
|  | 1. A primary person is designated to give the morning briefing
 | Choose an item. |       |
|  | 1. General time frame for morning briefings
 | Choose an item. |       |
|  | The following items are reviewed during the morning briefing: |  |  |
|  | 1. Airspace
 | Choose an item. |       |
|  | 1. Weather
 | Choose an item. |       |
|  | 1. National Situation Report
 | Choose an item. |       |
|  | 1. GACC Situation Report
 | Choose an item. |       |
|  | 1. Local Situation Report
 | Choose an item. |       |
|  | 1. Aviation Resource Report
 | Choose an item. |       |
|  | 1. Lightning map
 | Choose an item. |       |
|  | 1. ERC/BI
 | Choose an item. |       |
|  | 1. Fire status
 | Choose an item. |       |
|  | 1. Frequencies
 | Choose an item. |       |
|  | 1. SAFECOMs
 | Choose an item. |       |
| 68 | The SEAT Base Operating Plan addresses evening operations, to include: *[SBOP]* |  |  |
|  | 1. If/when meals are provided, what is the trigger point and process for ordering meals for base personnel?
 | Choose an item. |       |
|  | 1. Who is entitled to meals (e.g., pilots, loaders, ramp, reg. and/or EFF gov. employees, out-of-area fire personnel)?
 | Choose an item. |       |
|  | 1. Is there a base policy on conducting operational debriefs?
 | Choose an item. |       |
|  | 1. Who is responsible for conducting debriefs?
 | Choose an item. |       |
|  | 1. Who is responsible for providing base personnel with the duty day shut down time and next day start time?
 | Choose an item. |       |
| 69 | The SEAT Base Operating Plan identifies procedures to dispatch SEATs. The process is documented and posted at both the SEAT base and dispatch office. *[SBOP]* | Choose an item. |       |
| 70 | Administrative forms such as daily operations worksheets, retardant use summary, pilot duty day log, and payment documents are completed and kept on file per policy, local plan, or contract.  (Aircraft Use Report) *[SSEAO Ch.1; BLM 9400 Manual]* | Choose an item. |       |
| 71 | Hazard map identifies the type of hazards, including transmission wires, cell towers, military training routes, special-use airspace (military operations areas, restricted areas, etc.) and other known hazards. Map is updated annually and as needed, with the last revision date posted on the map.*[RB Ch. 16; SABO Pg. 29]* | Choose an item. |       |
| 72 | Local response area map of known flight hazards is posted and accessible to dispatch, pilots, and tanker base personnel.*[RB Ch. 16; SABO Pg. 29]* | Choose an item. |       |
| 73 | Briefings are held with all aircrews and includes local known hazards.*[RB Ch. 16; SABO Pg. 29]* | Choose an item. |       |
| 74 | Aircrews and base personnel are following policy concerning startup/cutoff times and requirements for aerial supervision.*[NWCG Standards for Aerial Supervision, Pg. 41]* | Choose an item. |       |
| 75 | Sunrise/sunset is being recorded on the *SEAT Daily Operations Worksheet* (SEAT-002, Tanker Log).*[SSEAO Ch. 1]* | Choose an item. |       |
| 76 | Flight times or on/off times are being recorded on the *SEAT Daily Operations Worksheet* (SEAT-002).*[SSEAO Ch. 1]* | Choose an item. |       |
| 77 | Sterile cockpit procedures are in place and being adhered to at the SEAT base.*[SSEAO Ch. 3]* | Choose an item. |       |

**ADMINISTRATIVE**

**Key Code: E = Exceeds Standard, M = Meets Standard, NI = Needs Improvement, NR = Not Reviewed**

| **ITEM** | **DESCRIPTION** | **CODE** | **REMARKS** |
| --- | --- | --- | --- |
| 78 | Security assessment, and if required, a security plan, has been completed, updated annually and is on file.*[NAP 8.0, Security; 352 DM 5]* | Choose an item. |       |
| 79 | Facility safety inspections are being conducted annually and documented.*[9400.53(A) Facilities]* | Choose an item. |       |
| 80 | Risk assessments are up-to-date and on file. Base has *Interagency SMS Workbooks* and BLM Aviation System Safety pilot read files up-to-date and available.*[DOI Occupational Safety and Health Program - Field Manual; JHAs/RAs; NAP for Read Files; 1112-1 Ch. 12]* | Choose an item. |       |
| 81 | Training (first aid, fire extinguisher, forklift, etc.) documentation for base personnel is current.*[H-1112-1 Ch. 5.1]* | Choose an item. |       |
| 82 | Security-related reporting procedures (stolen aircraft, security breaches, etc.) and contact lists with phone numbers are prominently posted.*[DOI Field Reference Guide for AAF, Section 2]* | Choose an item. |       |
| 83 | If the SEAT base stores over 10,000 lbs. of retardant (813 gal. of liquid concentrate or 1,115 gal. of mixed product) at any time during the year, *Community Right-to Know* reporting process is in place and being completed yearly.*[EPA, 40 CFR 370]* | Choose an item. |       |
| 84 | Adequate personnel are available to meet the requirements of base staffing or complexity, including 7-day coverage when required.*[SSEAO Appendix A]* | Choose an item. |       |
| 85 | Assigned personnel are qualified per the NIMS Wildland Fire Qualifications System Guide to perform the positions they fulfill at the airbase.*[PMS 310-1]* | Choose an item. |       |