Appendix A
Sample Questions for Fire Site Visits
by Agency Administrators

Management Direction

___ Who is the incident commander? If the fire is being managed under Unified Command, are all commanders present? Is the incident operating smoothly?

___ What is the incident organization?

___ What is the current situation? What has been damaged or is at risk?

___ Have you received adequate direction for the management of the incident?

___ Is a Wildfire Decision Support System required/still valid?

___ What are the incident management objectives? Constraints? Probability of success?

___ Are the tactics in the Incident Action Plan realistic and achievable with current resources?

___ Is a resource advisor needed?

___ What are your estimates of suppression costs?

___ What are the incident commander’s concerns?

___ What are the local, social, economic, and political issues?

___ Are there rehabilitation needs?

___ What can I, as the agency administrator, do to help?

Safety

___ What are your safety concerns?

___ Are these concerns resolved? If not, what needs to be done?

___ What is the general safety attitude and emphasis?

___ Have you assessed the potential hazardous situations and determined if the fire can be fought safely?

___ Have you applied the Fire Orders, Watch Out Situations, Lookout, Communication, Escape Routes, Safety Zones (LCES) process in selecting safe and effective strategies and tactics?

___ Have you effectively briefed firefighters on hazards, safety zones, escape routes, and current and expected weather and fire behavior?

___ Is the safety officer position filled? If not, how is this function being addressed?

___ Are you monitoring work schedules to ensure adequate rest? Are you meeting the standard work/rest guidelines?

___ Have you provided for adequate rest, food, water, and health services for all personnel?

___ Are all the fire personnel qualified for the positions they hold, and are they physically able to perform?

___ Have you had any injuries or accidents?
APPENDIX A  SAMPLE QUESTIONS FOR SITE VISITS BY AGENCY ADMINISTRATORS

Fire Suppression Operations

___ What is the fire weather forecast (present and extended)?
___ What is the fire behavior potential?
___ Are fire personnel briefed on incident objectives, strategies, tactics, organization, communications, hazards, and safety principles?
___ Are the strategy and tactics based on current and forecasted weather?
___ Are the strategy and tactics safe, effective, and consistent with management’s objectives and accepted fire policies and procedures?
___Do you have effective communication on the incident and with dispatch?
___Are you monitoring weather and fire behavior to make needed adjustments to strategy and tactics?
___Are you using tactical aircraft? Do you have an assigned air tactical group supervisor?
___Is aircraft use safe, effective, and efficient? Do you have a TFR?
___If the fire escapes initial attack, what will your role be in developing the Wildfire Decision Support System?

Administration

___ Do you have any administrative concerns?
___ What arrangements have you made to complete time reports, accident forms, fire report, etc.?
___ Did all orders and procurement go through dispatch?
___Do you have any outstanding obligations?
___Are all rental agreements and use records properly completed?
___How did the fire start? If human-caused, has an investigation been initiated to determine the cause and develop a trespass case?
___Do you know of any current or potential claims?

Dispatch Office

___ Is the incident receiving fire weather and fire behavior information?
___ Is the incident getting the resources ordered in a timely manner?
___ Is dispatch adequately staffed?
___ What are the local, area, and National Preparedness Levels? How do they affect this fire?
___ Are the elements identified at the various Preparedness Levels being considered?
___What are the current local, area and national fire situations?
___ What is the priority of existing fires and how are the priorities being determined?