Appendix A
Sample Questions for Fire Site Visits by Agency Administrators

Management Direction

___ Who is the incident commander? If the fire is being managed under Unified Command, are all commanders present? Is the incident operating smoothly?
___ What is the incident organization?
___ What is the current situation? What has been damaged or is at risk?
___ Have you received adequate direction for the management of the incident?
___ Is a Wildfire Decision Support System required/still valid?
___ What are the incident management objectives? Constraints? Probability of success?
___ Are the tactics in the Incident Action Plan realistic and achievable with current resources?
___ Is a resource advisor needed?
___ What are your estimates of suppression costs?
___ What are the incident commander’s concerns?
___ What are the local, social, economic, and political issues?
___ Are there rehabilitation needs?
___ What can I, as the agency administrator, do to help?

Safety

___ What are your safety concerns?
___ Are these concerns resolved? If not, what needs to be done?
___ What is the general safety attitude and emphasis?
___ Have you assessed the potential hazardous situations and determined if the fire can be fought safely?
___ Have you applied the Fire Orders, Watch Out Situations, Lookout, Communication, Escape Routes, Safety Zones (LCES) process in selecting safe and effective strategies and tactics?
___ Have you effectively briefed firefighters on hazards, safety zones, escape routes, and current and expected weather and fire behavior?
___ Is the safety officer position filled? If not, how is this function being addressed?
___ Are you monitoring work schedules to ensure adequate rest? Are you meeting the standard work/rest guidelines?
___ Have you provided for adequate rest, food, water, and health services for all personnel?
___ Are all the fire personnel qualified for the positions they hold, and are they physically able to perform?
___ Have you had any injuries or accidents?
Fire Suppression Operations

1. What is the fire weather forecast (present and extended)?
2. What is the fire behavior potential?
3. Are fire personnel briefed on incident objectives, strategies, tactics, organization, communications, hazards, and safety principles?
4. Are the strategy and tactics based on current and forecasted weather?
5. Are the strategy and tactics safe, effective, and consistent with management’s objectives and accepted fire policies and procedures?
6. Do you have effective communication on the incident and with dispatch?
7. Are you monitoring weather and fire behavior to make needed adjustments to strategy and tactics?
8. Are you using tactical aircraft? Do you have an assigned air tactical group supervisor?
9. Is aircraft use safe, effective, and efficient? Do you have a TFR?
10. If the fire escapes initial attack, what will your role be in developing the Wildland Fire Decision Support System?

Administration

11. Do you have any administrative concerns?
12. What arrangements have you made to complete time reports, accident forms, fire report, etc.?
13. Did all orders and procurement go through dispatch?
14. Do you have any outstanding obligations?
15. Are all rental agreements and use records properly completed?
16. How did the fire start? If human-caused, has an investigation been initiated to determine the cause and develop a trespass case?
17. Do you know of any current or potential claims?

Dispatch Office

18. Is the incident receiving fire weather and fire behavior information?
19. Is the incident getting the resources ordered in a timely manner?
20. Is dispatch adequately staffed?
21. What are the local, area, and National Preparedness Levels? How do they affect this fire?
22. Are the elements identified at the various Preparedness Levels being considered?
23. What are the current local, area and national fire situations?
24. What is the priority of existing fires and how are the priorities being determined?