

**POSITION DESCRIPTION (Please Read Instructions on the Back)** 1. Agency Position No.  
**F168**

2. Reason for Submission <input checked="" type="checkbox"/> Redescription <input type="checkbox"/> Reestablishment	3. Service <input checked="" type="checkbox"/> New <input type="checkbox"/> Other	4. Employing Office Location <input type="checkbox"/> Hdqtrs. <input checked="" type="checkbox"/> Field	5. Duty Station	6. OPM Certification No.
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7. Fair Labor Standards Act <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt	8. Financial Statements Required <input type="checkbox"/> Executive Personnel <input type="checkbox"/> Employment and	9. Subject to IA Action <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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10. Position Status <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Excepted (Specify in Remarks) <input type="checkbox"/> SES (Gen.) <input type="checkbox"/> SES	11. Position Is: <input checked="" type="checkbox"/> Supervisory <input type="checkbox"/> Managerial <input type="checkbox"/> Neither	12. Sensitivity <input checked="" type="checkbox"/> 1-Non-Sensitive <input type="checkbox"/> 3-Critical Sensitive <input type="checkbox"/> 2-Noncritical <input type="checkbox"/> 4-Special	13. Competitive Level Code
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15. Classified/Graded	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a. U.S. Office of Personnel Management						
b. Department, Agency or Establishment						
c. Second Level Review						
d. First Level Review	<b>Range Technician</b>	<b>GS</b>	<b>0455 .</b>	<b>8</b>		
e. Recommended by Supervisor or Initiating Office						

16. Organizational Title of Position (if different from official title) <b>Asst. Fire Helicopter Crew Supervisor</b>	17. Name of Employee (if vacant, specify)
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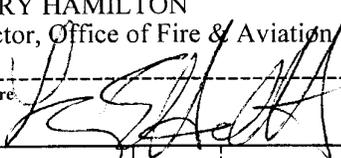
18. Department, Agency, or Establishment <b>DEPARTMENT OF THE INTERIOR</b>	c. Third Subdivision
a. First Subdivision <b>BUREAU OF LAND MANAGEMENT</b>	d. Fourth Subdivision
b. Second Subdivision	e. Fifth Subdivision

19. Employee Review - This is an accurate description of the major duties and responsibilities of my position.	Signature of Employee (optional)
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20. Supervisory Certification. *I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false misleading statements may constitute violations of such statutes or their implementing regulations.*

a. Typed Name and Title of Immediate Supervisor	b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)
Signature: _____ Date: _____	Signature: _____ Date: _____

21. Classification/Job Grading Certification. <i>I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.</i>	22. Position Classification Standards Used in Classifying/Grading Position
Typed Name and Title of Official Taking Action <b>LARRY HAMILTON Director, Office of Fire &amp; Aviation</b>	<b>GSSG, Apr 98. GEG for Aid and Technical Work in the Biological Sciences, GS-400, Dec 91, TS-111. Range Technician Series, GS-455, Dec 19, TS-111</b>

Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.	Signature:  Date: <b>1/10/04</b>
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23. Position Review	Initials	Date								
a. Employee (optional)										
b. Supervisor										
c. Classifier										

24. Remarks	FPL: BUS: HC: COM:
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25. Description of Major Duties and Responsibilities (See Attached)

**ASSISTANT FIRE HELICOPTER CREW SUPERVISOR**  
**Supervisory Range Technician**  
**GS-455-8**

**INTRODUCTION**

This position serves as full Assistant to the Fire Helicopter Crew Supervisor with an exclusive use contracted suppression helicopter on a BLM unit. The Assistant assumes full management of the helicopter program in the Supervisor's absence; as such, he/she has position requirements very similar to the Crew Supervisor. The incumbent supervises a crew of firefighters established to provide rapid initial attack of wildland fires, large fire support, fire use projects and other resource management projects.

The primary line of work of this position is fire and aviation management. Prior experience in wildland firefighting and helicopter management is a requirement of this position.

Complexity of BLM fire helicopter programs varies from unit to unit, depending on management options identified in the local Fire Management Plan. Large crews (16-20 crewmembers) may have two Assistant Supervisors. Use the attached Program & Position Complexity Matrix to aid in determining appropriate position levels and staffing for a given helicopter program.

**MAJOR DUTIES**

Supervision

-In the absence of the Crew Supervisor, the Assistant assumes full responsibility for the day-to-day management of helicopter operations and supervision of the crew. This occurs whenever the Crew Supervisor is on days off or otherwise unavailable (approx. 40% of time).

-The incumbent provides leadership planning, scheduling/delegation of tasks and priority setting to accomplish a wide variety of Bureau and interagency goals. Assigns, monitors and evaluates subordinate work. Verifies and authorizes crewmember time reports. Supervises 4-15 seasonal and/or career-seasonal employees. Crewmembers range in grade from GS-03 to GS-06.

-Gives advice, counsel and instruction to employees on both work and administrative matters. Identifies and provides for employee training needs. Creates an environment which respects, appreciates and accepts the contributions and perspectives of all employees. Supports and implements EEO and Civil Rights policies, requirements and objectives.

-Provides contracted pilots, mechanics and drivers with mission information, objectives, requirements and parameters.

### Contract Administration

-The incumbent is a designated Project Inspector (PI) performing day-to-day administrative duties as delegated by the Contracting Officer's Representative (COR). Serves as liaison between the contractor, the local Fire Staff and the COR in ensuring that all contract requirements are being met and resolving conflict at the lowest level. Evaluates contractor performance and provides input for contract specifications or modification. May serve as COR when assigned to Call-When-Needed helicopters.

-Monitors, verifies and documents aircraft use, completes day flight invoices and prepares cost summaries on a daily or project basis. Helicopter contracts annually expend in excess of \$150,000 in programmed funds.

-Completes Contract Daily Diary to document contract equipment and personnel assigned, daily activities and any contractual non-compliance or problems.

-Completes records and reports of aircraft use, pilot flight and duty time, turbine engine power checks. Reviews aircraft logbook entries to ensure that appropriate aircraft maintenance is performed and documented.

### Safety

-Responsible for ensuring that all Bureau, Department, FAA, NTSB, OSHA safety regulations and policy are strictly enforced for helicopter, suppression and project activities. Ensures that subordinates and contractors utilize required standard safety procedures and equipment in all operations.

-Provide safety briefings to crewmembers, passengers, incident personnel, management, interagency cooperators and the public. Provides formal and on-the-job safety training. Ensures that all personnel are trained and qualified for their assigned activities.

-Identifies aerial and ground hazards; briefs crewmembers, pilots and drivers. Conducts risk analysis and implements risk mitigation measures. Completes SAFECOM reports for hazards, unsafe acts, maintenance deficiency, airspace conflict, event or circumstance which affects or could affect the safety of aircraft operations.

-Develops Aviation Special Use Safety Plans for specific special use flights or projects. This includes preparing Aerial Hazard Maps, organizational needs, analyzing airspace, briefing pilots and all participants.

### Helicopter Operations

-Provides technical expertise during helicopter operations: helitack, recon, survey, search and rescue, bucket/tank, external load, aerial ignition, seeding, rappel, etc. Ensures that procedures and equipment used are within Bureau, Department, FAA, NTSB regulations and approved agency and

interagency operations guidebooks.

-Uses FM aircraft radios and Global Positioning Systems (GPS) to accomplish flight following, coordination of resources, navigation and mapping, locating fires or other points on the ground.

-Plans and directs helicopter operations to meet fire management or other resource objectives.

-Instructs training courses to crewmembers, other Bureau employees, interagency employees and cooperators in helicopter safety, proper loading/unloading of personnel and cargo, external load/longline operations, bucket/tank operations,

-Responsible for acquisition, inventory, monitoring and maintenance of helicopter support vehicles, equipment and accessories, aerial ignition equipment, helicopter rappel equipment, personal protective equipment, etc.

-May be certified to function as helicopter rappeller, rappel spotter, check spotter, helitorch manager, helitorch module member, Plastic Sphere Dispenser operator, etc. May serve as Helibase Manager, Helicopter Coordinator. Air Support Group Supervisor per qualifications.

### Fire Suppression

-Leads 3-10 firefighters in initial and extended attack wildland fire line operations; often the first and/or only resource assigned. Provides aerial and ground fire assessment, development of control strategy and tactics, deployment and assignment of personnel and equipment, directing helicopter water drops and support missions, communicating with fire dispatch offices and other resources, ordering of additional suppression resources. Works in conjunction with other crews, heavy equipment, fire engines and other aircraft.

-Supervises and participates in direct suppression of fire with hand tools, direct and indirect fire line construction, hot spotting, backfiring/burnout, aerial ignition operations, water delivery systems and applications tree and brush felling and removal, back-line and mop-up operations, gridding and patrol. Completes fire line briefings, fire size-up, fire reports, fire personnel performance evaluations.

-Serves as Type 4 & 5 Incident Commander (initial attack), Type 3 Incident Commander (extended attack), Single Resource Boss and other fire suppression positions per qualifications. May serve on prescribed burns per qualifications. May serve on Incident Management qualifications.

## **FACTORS**

### Factor I - Knowledge Required by the Position

-Knowledge of and experience in fire suppression strategy, tactics, fire behavior, fuel models, fire weather, Incident Command System, firefighting tools and equipment to safely lead and execute fire line suppression operations.

-Knowledge of Bureau, Department, FAA and other agency aviation policy, operational guidelines and safe practices as they relate to fire suppression, fire use and resource helicopter activities.

-Technical knowledge of various helicopter model capabilities, limitations, flight characteristics, aerodynamics and mountain flying techniques to safely and efficiently coordinate helicopter operations for remote fire missions and non-fire projects.

-Technical knowledge of helicopter accessory equipment capabilities and use to safely and efficiently conduct suppression, fire use and resource helicopter missions. Equipment includes: cargo nets, swivels, short and long lines, remote hook; water bucket, tanks, diptanks, Helitorch, Premo MK III plastic sphere dispenser, rappel equipment, medevac equipment, aircraft extrication tools, fire extinguishers, FM radios, GPS receivers, etc.

-Working knowledge of federal helicopter contract provisions, specifications and administrative requirements to monitor compliance, resolve conflicts, complete flight invoices and related documentation. Knowledge and of contract administrative chain-of-command. Ability to serve as aviation contract Project Inspector (PI) in the field.

-Knowledge of supervision and federal personnel policy to effectively lead a diverse workforce in fire and non-fire activities.

-Knowledge of oral and written communication methods to conduct operational briefings, conduct formal and informal training, provide oral presentations, meet with the public, complete written plans, reports and documentation.

### Factor 2 - Supervisory Controls

-Work is supervised by the Fire Helicopter Crew Supervisor. The supervisor assigns work in terms of specific objectives to be met in on-going or new projects or changing priorities. The supervisor reviews performance to ensure that program goals are met, over-all helicopter operations are effective and established policy and safety guidelines are not compromised.

-Often, general instructions are given to the incumbent in preparation for the supervisor's impending absence. The incumbent completes routine work without detailed instructions.

-In the Crew Supervisor's absence, the incumbent has full supervisory responsibility of the crew and must function independently, relying on his/her own experience expertise and judgement.

### Factor 3 - Guidelines

-A multitude of written guidelines are utilized: BLM 9400 Aviation Manual, Departmental Aviation Policy, Federal Aviation Regulations, Health and Safety Code, Interagency Incident Business Management Handbook, Interagency Helicopter Operations Guide, Interagency Aerial Ignition Guide, Interagency Helicopter Rappel Guide, DOT regulations aircraft flight manuals and logbooks, helicopter contracts, and other agency and interagency guidebooks specific to fire

and non-fire aviation operations.

-Aviation and fire policy and guidelines are constantly changing, in a state of revision or in conflict with other agency regulation. The incumbent must rapidly select, interpret and apply guidelines to field situations which are often emergency in nature, continually changing and lack precedent. Incumbent must recognize when guidance is non-existent or unknown; stop operations and seek advice of higher qualified individuals.

#### Factor 4 - Complexity

-Helicopter management in support of fire suppression and resource projects is highly specialized and unique; prior training and experience is needed which cannot be acquired in any other established position.

The position requires expertise in a wide range of divergent and unrelated disciplines: helicopter operations, procurement and contracting, fire suppression, supervision, weather and topographical assessment, relations with contractors and the public, formal and on-the-job etc.

-The incumbent must make decisions quickly during high risk, complex operations when conditions, supervisors and priorities are constantly changing. Incumbent must weigh economics, safety and efficiency simultaneously under time pressures and policy constraints.

#### Factor 5 - Scope and Effect

-This position provides rapid initial attack of wildfires and support of larger fires; efficiency prevents many fires from becoming large, expensive campaigns. Effective helicopter management contributes directly to meeting various Bureau project objectives and ensuring the safety of employees and the public. Helicopter contracts typically expend in excess of \$150,000 annually.

-Although primarily a local fire suppression resource, this crew regularly support regional and national incidents and other resource management projects. Performs work for other agencies on a reimbursable basis.

#### Factor 6 - Personal Contacts

-Contacts are primarily with crew, pilots, drivers, mechanics, Field Office Fire Management Officer, Contracting Officer's Representative (COR), OAS Contracting Officer (CO), OAS Technical Specialists (COTR), State Aviation Manager, Dispatchers. Other contacts include local Resource Specialists, project leaders, incident supervisors, fire crew leaders, public and interagency counterparts.

#### Factor 7 - Purpose of Contacts

-Contacts are made with contractor personnel to coordinate/schedule missions, plan flights and projects, maintenance logistics and contract compliance. Contacts are made with subordinates and

other fire crews to make assignments, schedule work, evaluate performance and provide training. Contacts with CO, COR, COTR and aviation managers are to resolve contract problems, exchange information and clarify policy and procedures. Incumbent frequently contacts project leaders and incident supervisors to receive assignments, plan helicopter missions and coordinate activities.

#### Factor 8 - Physical Demands

-Work involves long and/or irregular shifts, long periods of time away from home, frequent physical exertion walking, lifting, carrying, throwing and the use of hand and power tools. Position requires firefighter physical qualifications at the arduous level.

#### Factor 9 - Work Environment

-Most work is performed at remote locations, airstrips, helibases, unimproved helispots, fire line locations, vehicles and temporary structures. Duties are accomplished in range and forest environments of high elevation, steep terrain, temperature extremes, dust, smoke, wind, thunderstorms and noise. Extended outdoor living and travel is required. Frequent exposure to low-flying aircraft, heavy equipment, uncontrolled wildfire and a sense of urgency. Errors could be catastrophic and result in serious injury or death.

EVALUATION STATEMENT  
Forestry Technician, GS-455-08  
(Assistant Helicopter Crew Supervisor)

This position has been developed as a full assistant to the Bureau of Land Management Fire Helicopter Crew Supervisor, standard position description #166. The Fire Helicopter Crew Supervisor and the Assistant Fire Helicopter Crew Supervisor positions have been getting more complex as the requirements for knowing flight characteristics of helicopters, aerial ignition techniques, regulations (FAA and EPA), rappelling and cargo let down, and the many more safety, training, and certification requirements have increased. This is in recognition of the increasing complexities and responsibilities in these positions.

Standards Used

The Range Technician Series, GS-455 (TS-111, December 1991); and the GS-400 Grade Level Guide for Aid and Technical Work in the Biological Sciences (TS-111, December 1991).

Series and Title Determination

The primary purpose of this position is to furnish expert leadership to a Helitack Crew based on a comprehensive practical knowledge of wildland fire behavior and control. This work falls within the Range Technician Series (GS-0455), which is used in the Bureau of Land Management to classify helitack positions. Therefore, this position is properly classified in the Range Technician Series.

This position is properly titled Range Technician in accordance with the titles prescribed for positions in this series above GS-03. While the supervisory responsibilities of this full assistant are the same as those of the Helitack Manager, (except for those involving performance standards and staffing recommendations), the full supervisory roles of this Assistant Helitack Manager position only exist in the absence of the Helitack Manager. Positions in which supervisory work is carried out only in the absence of another employee are specifically excluded from coverage under the General Schedule Supervisory Guide. The organizational title of Assistant Fire Helicopter Crew Supervisor is assigned.

Factor 1. Knowledge Required by the Position Level 1-5 -- 750 Points

Factor Level 1-4 is exceeded in this position on the basis of knowledge of wildland fire behavior alone. In addition, this position requires specialized technical knowledges and skills in various aspects of complex helicopter in various aspects of complex helicopter operations. These include knowledge of details of an incident such as elevation, aspect, and time of year. The incumbent must know how much material to move, how much fuel

will be needed, where is the best place to stage a project, the best time of day, the logistics of moving people to remote sites, the weight of items to be moved, and must determine the best way to package the material so the helicopter will fly correctly. The incumbent must also know what must be adhered to in the contract for the helicopter; must ensure the contractor is doing everything included in the contract; and must manage a helicopter when needed which requires being a qualified Contracting Officer's Representative (COR) with the necessary knowledge of COR work. The incumbent must have highly technical knowledge and experience in rappelling, spotting and cargo let down operations.

The application of these specialized skills in helitack operations closely resembles the long range, multiphased projects, at least some of which have nonstandard technical problems that the technician must coordinate with others to resolve. The duties in this position require a substantial practical knowledge of fire management practices; ability to function as Contract Inspector on full services contracts; and the ability to provide formal and informal training for individuals who must encounter a variety of conditions during wildland suppression activities. Level 1-5 is fully met.

This Assistant Fire Helicopter Crew Supervisor position does not require the knowledge or experienced-based judgment needed to develop comprehensive fire management operating plans; or have primary responsibility for scheduling and coordinating these plans in a disciplinary context, as would be typical of Factor Level 1-6. These program management responsibilities specifically reside with the Fire Helicopter Crew Supervisor.

Factor 2, Supervisory Controls    Level 2-3    275 points

The work supervisor assigns project work in terms of objectives with instructions on new projects or major changes. Helicopter related work objectives and priorities are normally assigned by the Fire Helicopter Crew Supervisor.

The incumbent carries out recurring work without detailed instructions and plans, schedules, and completes inspections and reports. Incumbent often functions independently in the field, relying on own experience, expertise, and judgment. The supervisor reviews and checks work on the basis of meeting program objectives and on the effectiveness of overall helicopter operations. This meets level 2-3, which is described in the standard as the supervisor providing direction on the priorities and objectives for types of work previously performed by the unit and covered by precedent. The technician identifies the work to be done, plans and carries out the procedural and technical steps required, and seeks assistance as needed. The technician develops solutions to common technical and procedural problems. Review is usually in the form of an assessment as to how the employee resolved technical and related problems.

Factor 3. Guidelines Level-3-3 -- 275 points

Guidelines include a large number of helicopter manuals and handbooks from which the incumbent must work. The incumbent selects, interprets, and applies these guides frequently using initiative, judgment, and resourcefulness in solving unforeseen problems and resolving conflicts. This meets level 3-3 which states that the employee exercises judgment independently in applying the guides or extending their applicability to situations not specifically covered.

Factor 4. Complexity Level 4-3 -- 150 points

The duties of the position cover different and unrelated processes such as training, helicopter scheduling, weather knowledge, emergency procedures, billing, procurement, fire suppression, capabilities and limitations of many helicopter makes and models, training and coordination activities. The incumbent must weigh economics, safety, and efficiency in arranging work and training schedules for the helicopter in a constantly changing atmosphere of conditions, priorities and helicopter limitations. Must use initiative and experience to make decisions under time pressures and constraints, often without opportunity to consult with a supervisor or other technical advisor. This meets Level 4-3 which states that duties involve different and unrelated processes and methods and requires shifting from one type of assignment to another type which is substantially different in terms of equipment, techniques, and methods used. There are a number of courses of action for planning and execution and the incumbent exercises discretion in selecting among them. Technical and procedural problems encountered with precedents are independently resolved. The incumbent must use initiative and experience to make decisions under time pressures and constraint, often without opportunity to consult with a supervisor or other technical advisor. Judgment is used in applying a wide range of conventional approaches, methods, and techniques.

Factor 5. Scope and Effect Level 5-3 -- 150 points

The contracted helicopter, the crew, and this position are assigned to a field office and operated to provide fire suppression help. However, the helicopter and crew regularly support resource management activities as well as State and National incident needs. The duties performed are conventional practices in fire suppression and helicopter management. The duties affect field, State and National fire suppression activities. Level 5-3 work involves applying conventional technical and administrative solutions and practices to a variety of problems. A major consideration is to assure that established operations are adhered to. The work directly affects the operation of equipment systems. The position meets level 5-3.

Factors 6 and 7. Personal Contacts/Purpose of Contacts Level 2b -- 75 points

Contacts are primarily with crew, pilots, mechanics, field office Fire Management Officers, field office Aviation Manager, Contracting Officer's Representatives, Contract

Officers, Dispatchers, other Federal agency aviation operations specialists, and others in fire organizations or in other resources. Also has contact with fire and law enforcement protection agencies, media representatives and the public. Level 2-b describes contacts that are with employees in the agency, inside and outside of the immediate organization, including personnel from higher level organizational units, or, occasionally, resource persons from State or local government units or other Federal agencies. This meets level 2.

The purpose of this position's contacts is to provide orientation and training to cooperating agencies, to exchange information, and provide coordination with other crew, pilots, drivers, maintenance employees and with employees involved with the ICS and NIIMS systems. This meets level b.

The position meets level 2-b.

Factor 8. Physical Demands Level 8-2 -- 20 points

The incumbent is required to meet firefighter physical fitness qualifications at the level III for arduous exertion in a wildland environment. This is regular and recurring. Level 8-2 is met which requires physical exertion in dense vegetation and mountainous terrain.

Factor 9. Work Environment Level 9-2 -- 20 points

The work is performed at remote locations, airstrips, helibases, unimproved helispots, and forest environments of, extreme high and low temperatures, steep terrain, and uneven work surfaces. The work is performed in this environment on a regular and recurring basis. Level 9-2 is described as working under conditions of regular and recurring moderate risks which require special safety precautions. These conditions include out of doors with exposure to extreme conditions include out of doors with exposure to extreme conditions such as temperature and weather.

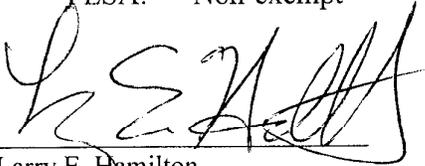
Summary

Factor 1-5	750 points
Factor 2-3	275
Factor 3-3	275
Factor 4-3	150
Factor 5-3	150
Factors 6 & 7. 2b	75
Factor 8-2	20
Factor 9-2	20
Total	1715
Grade	GS-08

Final Title, Series, and Grade

Range Technician. GS-455-08

FLSA: Non-exempt



Larry E. Hamilton  
Director, Office of Fire & Aviation

1/03/01  
Date

## **STANDARD**

### **Knowledges, Abilities, Skills and Other Characteristics (KASOC)**

1. Ability to lead and supervise a wildland fire suppression crew.
2. Knowledge of helicopter programs, performance and operations as outlined in agency and interagency manuals, handbooks and guides and skill in the use of specialized helicopter support equipment.
3. Ability to administer a federal helicopter contract in the field.
4. Knowledge of wildland fire suppression policy, organization, techniques and equipment.
5. Skill in helibase management and operations.

## Standard KASOC Rating Factors

1. Ability to lead and supervise a wildland fire suppression crew.

### Superior

- 4 points: Two or more seasons as an assistant supervisor of a fire suppression crew (engines, helicopter, handcrew, smokejumper).

### Fully Satisfactory

- 3 points: One season as an assistant supervisor of a fire suppression crew (engines, helicopter, handcrew, smokejumper).

### Acceptable

- 2 points: Two seasons as a squadleader or lead crewmember on a fire suppression crew (engines, helicopter, handcrew, smokejumper).

### Minimal

- 1 point: One season as a squadleader or lead crewmember on a fire suppression crew (engines, helicopter, handcrew, smokejumper).

### Unacceptable

- 0 points: No supervisory experience on a fire suppression crew.

## Standard KASOC Rating Factors

2. Knowledge of helicopter programs, performance and operations as outlined in agency and interagency manuals, handbooks and guides and skill in the use of specialized helicopter support equipment.

### Superior

4 points: Two seasons as an exclusive use Assistant Fire Helicopter Crew Supervisor.

### Fully Satisfactory

3 points: One season as an exclusive use Assistant Fire Helicopter Crew Supervisor.

### Acceptable

2 points: One season as an exclusive use Fire Helicopter Squadleader.

### Minimal

1 point: One season as an exclusive use Fire Helicopter Crewmember.

### Unacceptable

0 points: No helicopter experience.

### Standard KASOC Rating Factors

3. Ability to administer a federal helicopter contract in the field.

#### Superior

4 points: One season experience as a federal exclusive use contract Project Inspector (PI).

OR

Five assignments as a CWN fire helicopter Contracting Officer's Representative (COR).

#### Fully Satisfactory

3 points: Attendance at COR/PI Training in last two years and completion of Helicopter Manager Course.

OR

Two assignments as a CWN fire helicopter COR in last two years.

#### Acceptable

2 points: OJT for exclusive use contract PI and COR/PI Training in last two years.

OR

Attendance at regional Helicopter Manager's Workshop in last two years.

#### Minimal

1 point: OJT for exclusive use contract PI.

#### Unacceptable

0 points: No experience in federal contract administration.

## Standard KASOC Rating Factors

4. Knowledge of wildland fire suppression policy, organization, techniques and equipment.

### Superior

- 4 points: Current fire qualifications as a Type 3 Incident Commander or Division/Group Supervisor. (Or higher)

### Fully Satisfactory

- 3 points: Current fire qualifications as a Type 4 Incident Commander and Strike Team/Task Force Leader.

### Acceptable

- 2 points: Current fire qualifications as a Type 4 Incident Commander or Stroke Team/Task Force Leader.

### Minimal

- 1 point: Current fire qualifications as a Type 5 Incident Commander or Single Resource Boss.

### Unacceptable

- 0 points: No fire qualifications higher than Firefighter I.

### **Standard KASOC Rating Factors**

5. Skill in helibase management and operations.

#### Superior

4 points: Current qualification as Helibase Manager Type II (or higher).

#### Fully Satisfactory

3 points: Current qualification as Helibase Manager Type II Trainee.

#### Acceptable

2 points: Past performance as fully qualified Deck Coordinator or Take-Off and Landing Coordinator.

#### Minimal

1 point: Past performance as fully qualified Helispot Manager or Airbase Radio Operator.

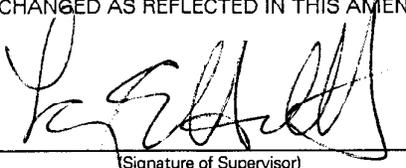
#### Unacceptable

0 points: No experience in helibase or helispot management.

POSITION CLASSIFICATION AMENDMENT

1. OFFICIAL HEADQUARTERS BUREAU OF LAND MANAGEMENT	2. NAME OF INCUMBENT		
3. ORGANIZATIONAL LOCATION _ AS SHOWN ON CURRENT DESCRIPTION; _ AS HEREBY AMENDED			
11 a. DEPARTMENT OF THE INTERIOR _____	d. _____		
b. BUREAU OF LAND MANAGEMENT _____	e. _____		
c. _____			
4. CSC TITLE AND BUREAU POSITION NO. Range/Forestry Technician #F168	SCHEDULE GS	SERIES 455/462	GRADE 08
_ SAME AS PRESENT; AMENDED FOR: <input checked="" type="checkbox"/> CSC TITLE, _ POS. NO., _ SERIES, _ GRADE _ OTHER			

CERTIFICATIONS

<p>5. I CERTIFY THAT THE POSITION IDENTIFIED ABOVE HAS CHANGED AS REFLECTED IN THIS AMENDMENT.</p> <div style="text-align: center; margin-top: 20px;">               _____  <small>(Signature of Supervisor)</small> </div> <div style="text-align: center; margin-top: 10px;">             11/11/01              _____  <small>(Date)</small> </div> <p>Title Director, Office of Fire and Aviation</p>	<p>6. I CERTIFY THAT THE CHANGES REFLECTED ARE PROPER AND THE POSITION AS HEREBY AMENDED IS PROPERLY CLASSIFIED.</p> <div style="text-align: center; margin-top: 20px;">               _____  <small>(Signature of Official Exercising Classification Authority)</small> </div> <div style="text-align: center; margin-top: 10px;">             1/11/01              _____  <small>(Date)</small> </div> <p>Title Personnel Officer</p>
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7. DESCRIBE BRIEFLY, BUT IN FULL. THE REASONS FOR CHANGES CHECKED ABOVE, AND THE ADDITIONS, DELETIONS, OR OTHER REVISIONS WHICH ARE TO BE MADE IN THE DESCRIPTION PROPER.

This position is classified to both the GS-455 Range Technician Series and the GS-462 Forestry Technician Series. This amendment adds the suffix "Fire" to the title.