

## Reviewing Medical Officer (RMO) or Medical Consult Request Department of the Interior - Medical Standards Program



**Employee Instructions:** Please follow the below instructions for requesting a RMO Review or Medical Consult for a Not-Qualified determination.

1. Obtain completed Non-Qualified Determination Letter from CHS.
2. Gather additional supporting medical records from your primary Physician or specialist that supports your request for a change in medical qualification. If there are gaps in the information provided by your Physician, DOI MSP recommends providing a personal statement that gives clarification.
3. If medical exam and records contain personal identifiable information (PII) like a date of birth or social security number, please conceal the information by crossing it out with a dark marker or pen before sending.
4. Complete the contact information section on this form (below) entirely. All information is needed for ensuring communication during the process.
5. Send the documentation and this form to the DOI Medical Standards Program (DOI MSP).
  - a. Email (Preferred) – Please scan and email all documents, including this completed cover sheet to [wlfcsr@blm.gov](mailto:wlfcsr@blm.gov).
  - b. Fax – Please fax all documents, including this completed cover sheet to, 208-433-6423
  - c. Mail – Please mail all documents, including this completed cover sheet to;

US Department of the Interior  
National Interagency Fire Center  
Attn: Medical Standards Program  
3833 S. Development Ave, Suite 1400  
Boise, ID 83705

**Please Select One Option Below:**

- Review Medical Officer Review (RMO)** – For short term conditions only. Must be able to provide documentation from primary doctor or specialist that clearly shows the condition has resolved and the firefighter is able to resume arduous duty without limitations.
- Medical Consult** –The purpose of a consult is to determine if the Non-Qualification issue is static and stable for chronic medical conditions that are not likely to change. You will remain Not Qualified on your determination letter but if determined static and stable it may improve your chances at receiving a Risk Mitigation/Waiver from your Agency.

<b>Employee Name (First, Middle, Last):</b>	<b>Employee Telephone Number:</b>
<b>Employee Address (including City, State and Zip):</b>	
<b>Employee Email Address (needed for notification of results):</b>	<b>Today's Date (Month, Day, Year):</b>