

INFORMATION FOR REPORTING NON-RECEIPT OF CASUAL HIRE TREASURY CHECK

Casual must complete form and submit to fire payment center.

1. Dept _____ Bureau _____ Org _____ Pay Processed Date _____ Net Amount: \$ _____

Casual Name: _____ SSN: _____

2. Check was originally sent to: Address: _____

City: _____

State: _____

Zip: _____

3. Re-Issue Information ===== :☐ RE-ISSUE AS AN EFT TO:☐ RE-ISSUE AS A TREASURY CHECK TO:

| | |
|----------------|--|
| Routing Number | |
| Account | |
| Type | <input type="checkbox"/> Checking <input type="checkbox"/> Savings |

-OR-

| | | |
|---------|-------|-----|
| Address | | |
| | | |
| City | State | Zip |

5. I certify the Treasury Check was:

☐ Never Received☐ Received, then lost or stolen☐ Received, but damaged or incorrect (mail check to POD)

Should the original Treasury Check ever be located, I hereby certify that I will promptly return it, unnegotiated, to POD, Interior Business Center D-2611, P.O. Box 272030, Denver, CO 80227.

Casual Signature _____ Date _____

Phone Number _____

Current Mailing Address: _____

City _____ State _____ Zip _____

*This section will update your correspondence address only. This includes W-2's and Wage and Earning Statements.

----- For Use by CPC and by POD -----

6. CPC acknowledgement of casual hire's request for reissue payment.

CPC Signature _____ Date _____ Phone _____

POD Signature _____ Date _____

POD Signature _____ Date _____

A10b (Revised 08-2013)

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