

NATIONAL INTERAGENCY FIRE CENTER
CASUAL PAYMENT CENTER
3833 S DEVELOPMENT AVE, BOISE, ID 83705-5354
EMAIL: CASUALPAY@BLM.GOV
PHONE: 877-471-2262 FAX: 208-433-6405

REMOVAL OF DIRECT DEPOSIT FORM/EFT WAIVER REQUEST

Check one: BIA BLM FWS NPS

NAME: _____ SSN: _____

Complete this form to remove your Direct Deposit and have your future payments sent as Treasury Checks to a Mailing Address.

Remove my Direct Deposit and send my future payments as Treasury Checks to the following Mailing and Correspondence Address:

| | | |
|----------|-------|-----|
| ADDRESS: | | |
| | | |
| CITY | STATE | ZIP |

According to 31 CFR Part 208.4 you may apply for a waiver if either of the following conditions exists (please indicate which condition applies to you by checking the appropriate box. You may check more than one):

- A) "Electronic funds transfer would impose a hardship because of the individual's inability to manage an account at a financial institution due to a mental impairment," or
- B) "Electronic funds transfer would impose a hardship because of the individual's inability to manage an account at a financial institution due to the individual living in a remote geographic location lacking the infrastructure to support electronic financial transactions."

This waiver will remain in effect for the current calendar year only. Payments will be sent by paper check to the current mailing address on file. To make changes to your mailing address, complete and send a W-4 or Address Change Form.

By signing, I attest that I am the person named above and that I have read and understand the information presented. I am requesting a waiver to keep my Federal payment from being deposited electronically. I understand that all payments will be made by paper check and that in the event the check is lost, stolen, mutilated, or forged it may take up to six weeks or more to trace the check.

SIGNATURE: _____ DATE: _____ PHONE #: _____

Privacy Act Statement: Information on this form is collected under the authority of the Administratively Determined (AD) Pay Plan. Information collected via this form is covered by the Privacy Act of 1974 and Privacy Act System of Records Notice DOI-85. The primary use of this information is to start, stop, or change entitlements and to process any voluntary or involuntary deductions on pay and leave issues. The information you furnish will be used to identify records properly associated with you, to obtain additional information to update your record, if necessary, and to determine any present or future entitlement. Disclosure may be made only to authorized persons according to Title 5 USC 552a and for uses described in System of Records Notices DOI-85. Submission of the information in this form is voluntary; however, requests will not be completed without the information needed to process the request.

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