Appendix A
Sample Questions for Fire Site Visits
by Agency Administrators

Management Direction

___ Who is the incident commander? If the fire is being managed under Unified Command, are all commanders present? Is the incident operating smoothly?
___ What is the incident organization?
___ What is the current situation? What has been damaged or is at risk?
___ Have you received adequate direction for the management of the incident?
___ Is a Wildfire Decision Support System required/still valid?
___ What are the incident management objectives? Constraints? Probability of success?
___ Are the tactics in the Incident Action Plan realistic and achievable with current resources?
___ Is a resource advisor needed?
___ What are your estimates of suppression costs?
___ What are the incident commander’s concerns?
___ What are the local, social, economic, and political issues?
___ Are there rehabilitation needs?
___ What can I, as the agency administrator, do to help?

Safety

___ What are your safety concerns?
___ Are these concerns resolved? If not, what needs to be done?
___ What is the general safety attitude and emphasis?
___ Have you assessed the potential hazardous situations and determined if the fire can be fought safely?
___ Have you applied the Fire Orders, Watch Out Situations, Lookout, Communication, Escape Routes, Safety Zones (LCES) process in selecting safe and effective strategies and tactics?
___ Have you effectively briefed firefighters on hazards, safety zones, escape routes, and current and expected weather and fire behavior?
___ Is the safety officer position filled? If not, how is this function being addressed?
___ Are you monitoring work schedules to ensure adequate rest? Are you meeting the standard work/rest guidelines?
___ Have you provided for adequate rest, food, water, and health services for all personnel?
___ Are all the fire personnel qualified for the positions they hold, and are they physically able to perform?
___ Have you had any injuries or accidents?
APPENDIX A
SAMPLE QUESTIONS FOR SITE VISITS BY AGENCY ADMINISTRATORS

Fire Suppression Operations

____ What is the fire weather forecast (present and extended)?
____ What is the fire behavior potential?
____ Are fire personnel briefed on incident objectives, strategies, tactics, organization, communications, hazards, and safety principles?
____ Are the strategy and tactics based on current and forecasted weather?
____ Are the strategy and tactics safe, effective, and consistent with management’s objectives and accepted fire policies and procedures?
____ Do you have effective communication on the incident and with dispatch?
____ Are you monitoring weather and fire behavior to make needed adjustments to strategy and tactics?
____ Are you using tactical aircraft? Do you have an assigned air tactical group supervisor?
____ Is aircraft use safe, effective, and efficient? Do you have a TFR?
____ If the fire escapes initial attack, what will your role be in developing the Wildland Fire Decision Support System?

Administration

____ Do you have any administrative concerns?
____ What arrangements have you made to complete time reports, accident forms, fire report, etc.?
____ Did all orders and procurement go through dispatch?
____ Do you have any outstanding obligations?
____ Are all rental agreements and use records properly completed?
____ How did the fire start? If human-caused, has an investigation been initiated to determine the cause and develop a trespass case?
____ Do you know of any current or potential claims?

Dispatch Office

____ Is the incident receiving fire weather and fire behavior information?
____ Is the incident getting the resources ordered in a timely manner?
____ Is dispatch adequately staffed?
____ What are the local, area, and National Preparedness Levels? How do they affect this fire?
____ Are the elements identified at the various Preparedness Levels being considered?
____ What are the current local, area and national fire situations?
____ What is the priority of existing fires and how are the priorities being determined?