



BLM Fire Training Committee (BFTC) Monthly Call

10:30 Mountain Time (MT) • first Wednesday of each month

Phone number: 866-564-6856

Date: 9/5/18

Participant code: 4091601#

ROUND ROBIN

On the Call	Representing	Name	Update
<input checked="" type="checkbox"/>	Alaska	Steve Theisen	<ul style="list-style-type: none"> Season coming to a close. Working on FY19 training.
<input type="checkbox"/>	Arizona	Koreena Haynes	<ul style="list-style-type: none">
<input checked="" type="checkbox"/>	California	James Gannon	<ul style="list-style-type: none"> Busy with border-related field work. Looking into non-sanctioned RX training.
<input checked="" type="checkbox"/>	Colorado/Wyoming	Kim Bang	<ul style="list-style-type: none"> Fire season continues. Managing priority trainees.
<input checked="" type="checkbox"/>	Eastern States	Kerry Jacobson	<ul style="list-style-type: none"> Attended the women's conference in Boise; met with the IDEA group. Drafting an IB regarding training and Red Card support for Eastern States is still in the draft phase. Meeting season; Kerry represents ES on training and business committees.
<input checked="" type="checkbox"/>	Idaho	Rebecca Sorensen	<ul style="list-style-type: none"> Fires continue. Facilitating the Priority Trainee Program. Entering fire experience and issuing PTBs.
<input checked="" type="checkbox"/>	Montana	John Thompson	<ul style="list-style-type: none"> Nothing to report.
<input checked="" type="checkbox"/>	Nevada	Cindy Savoie	<ul style="list-style-type: none"> Nothing to report.
<input checked="" type="checkbox"/>	New Mexico	Teresa Rigby	<ul style="list-style-type: none"> Processing training nominations.
<input checked="" type="checkbox"/>	Oregon/Washington	Renee Beams	<ul style="list-style-type: none"> Working with Kim's nomination process; making changes. First class of FY19 training season in two weeks. PNWTC moved under the SO/RO.
<input checked="" type="checkbox"/>	Utah	Cherie Ausgotharp	<ul style="list-style-type: none"> Koreena will be facilitating a Hospital Liaison workshop in UT. (Ellsworth briefed FS efforts to obtain Hospital Liaison and Family Liaison training course numbers within IQCS; an N-number will be assigned.)
<input type="checkbox"/>	Smokejumpers	Ben Oakleaf	<ul style="list-style-type: none">
<input type="checkbox"/>	Aviation	Kirk Rothwell	<ul style="list-style-type: none">
<input checked="" type="checkbox"/>	Fuels	Angie Simpson	<ul style="list-style-type: none"> Due date for PFTC nominations is 10/15/18.
<input checked="" type="checkbox"/>		Mike Ellsworth	<ul style="list-style-type: none">
<input checked="" type="checkbox"/>		Pam McDonald	<ul style="list-style-type: none"> Lead by Example award nominations are due 12/31/18.
<input checked="" type="checkbox"/>	FA-324	Marlene Eno-Hendren	<ul style="list-style-type: none">
<input type="checkbox"/>	FOG Liaison	Dave Whitmer	<ul style="list-style-type: none">

TOPICS

Item	Topic Type	Topic	Action Item #	Presenter	Informational (I) Recommendation (R) Decision (D)	Comments
1	Other	FBTO/BTOP		Mike Ellsworth	D	<p>Mike Ellsworth has been working with Derrick Youngerman, fire boat SMEs and DOI Training Officers to create a qualification for fire boat operators (FBTO). Some BFTC members have questions about the need for the qualification, the required course, and need more time to vet through their networks. DUE DATE: 10/10/18.</p> <p>Mike Ellsworth and Derrick Youngerman provided BFTC members with additional information via email.</p> <p>Click here for more information on the FWS Motorboat Operator Certification Course (MOCC).</p>
2	Other	310-1 and Federal Wildland Fire Qualifications Supplement		Mike Ellsworth	I	<p>PMS 310-1:</p> <p>The PMS 310-1 came out October 1, 2018; changes include, but are not limited to:</p> <ul style="list-style-type: none"> • Addition of twelve (12) positions: <ul style="list-style-type: none"> Aircraft Timekeeper (ATIM) Airtanker Base Manager (ATBM) Fixed Wing Base Manager (FWBM) Fixed Wing Parking Tender (FWPT) Helibase Manager (HEBM) Mixmaster (MXMS) Ramp Manager (RAMP) Retardant Crewmember (RTCM) Unmanned Aircraft System, Data Specialist (UASD) Unmanned Aircraft System, Manager (UASM) Unmanned Aircraft System, Module Leader (UASL) Unmanned Aircraft Systems Pilot (UASP) • Implemented Operations and Training Committee (OTC) Helibase Manager (HEBM) Transition Plan <ul style="list-style-type: none"> ROSS messages have been processed to remove HEB1/HEB2 and add HEBM for IQCS sourced responders • Inactivation of two (2) position: <ul style="list-style-type: none"> Helibase Manager Type 1 (HEB1) Helibase Manager Type 2 (HEB2) • Addition of three (3) courses: <ul style="list-style-type: none"> Fixed Wing Hand Signals (A-117) Unmanned Aircraft Systems (UAS) Incident Operations (S-373) Unmanned Aircraft Systems (UAS) Incident Operations Refresher (RT-373) <p>Mike Ellsworth will work with Gil Dustin and the National Aviation Office to address those individuals who have been operating unmanned aircraft systems as technical specialists.</p> <p>Federal Wildland Fire Qualifications Supplement:</p> <ul style="list-style-type: none"> • Submit changes to Mike. • The BLM will be removing logo from ATV qualification. • Addition of the FBTO, if approved.

Item	Topic Type	Topic	Action Item #	Presenter	Informational (I) Recommendation (R) Decision (D)	Comments
3	Action Item(s)	Action Item Update		All	I	<ul style="list-style-type: none"> • 2016-12 (see below) – need more time to vet. DUE DATE: 10/10/18. • 2017-14 (see below) – move face-to-face template to the February 2019 meeting. Send suggestions to Marlene and Kim. • 2017-17b (see below) – draft is finished; hold until further notice. • 2018-06 & 2018-06b (BFTC parent group change proposal) – dropped
4	Other	BLM Standards for Fire Training and Workforce Development		Marlene Eno-Hendren	I	<p>Marlene will email the document to Beams and post the document on Google Drive for BLM Training Officers. BFTC members should use “suggesting” mode or comments for proposed changes.</p> <p>COMMENT DUE DATE: 12/7/18.</p>
5	Other	Red Book Requests for Change		Marlene Eno-Hendren	I	<p>Change requests for the 2019 <i>Interagency Standards for Fire and Fire Aviation Operations</i> are due by November 2, 2018.</p> <p>COMMENT DUE DATES 11/2/18.</p> <p>James Gannon brought up the issue of law enforcement qualifications when conducting fire investigation duties. James Gannon, Teresa Rigby, and Jake Ellinger will submit a request for change to the Federal Wildland Fire Qualifications Supplement regarding BLM fire investigator qualifications. BLM uses the escorted/non-escorted visitor policy.</p> <p>ACTION: Submit a request for change to the BFTC for the Federal Wildland Fire Qualification Supplement for BLM Fire Investigator qualifications. (James Gannon – lead, Teresa Rigby, Zach Ellinger)</p>
6	Other	FEED Grant		Marlene Eno-Hendren	I	<p>The FEED grant was funded for FY19 and the IB was sent out Tuesday. Marlene will be requesting a BFTC member to facilitate the selection process and panel members to rate/rank/select grant recipients.</p> <p>APPLICATION DUE DATE: 10/19/18.</p>
7	Other	Equipment Inspection (EQPI) Training		Marlene Eno-Hendren	I	<p>Beta course planned for 2019. Course may possibly be held outside the Boise area.</p>

CRITICAL DEADLINES

Due Date	Who Responds?	Who Receives the Response/Issue?	What is Due?
10/10/18	BFTC members	Mike Ellsworth	Acceptance or rejection of FBTO qualification
10/12/18	BFTC members	Mike Ellsworth	Whether or not BFTC member supports moving the L-course training requirement for Type 3 C&G proposal to the FOG
10/15/18	All BLM personnel	PFTC nomination process	PFTC nominations
10/19/18	All BLM personnel	Marlene Eno-Hendren via application	Grant applications
11/2/18	All BLM personnel	Marlene Eno-Hendren	Red Book requests for change
12/7/18	BFTC members	Marlene Eno-Hendren via Google Drive	Comments/suggestions for change to the <i>BLM Standards for Fire Training and Workforce Development</i>

OPEN ACTION LOG

Action Item #	Date Assigned	Action Item	Mtg. Notes Pg. #	Date Due	Person(s) Responsible	Status
2015-21	December 1-3 Boise, ID	Develop an issue paper for the FOG outlining the need for National Office funding to assist with future NWCG course revisions and report status during the January 2016 BFTC conference call.		January 2016	John Thompson and Kelly Woods	Completed Monitor Progress
2016-12	October 17-19 Meeting	Analyze BLM Type 3 organizations and develop a recommendation for potential required leadership training and report progress on the March 2018 conference call.	3	January 2017 March 2017 February 2018 March 2018 October 10, 2018	Shawn Jaca , Renee Beams– Lead, John Thompson, and Mike Ellsworth	3/18 – Draft written 10/12/18 – BFTC will make decision to move forward or drop
2016-14	October 17-19 Meeting	Draft an issue paper that the BLM adopt the 310-1 qualifications for RXB1 and RXB2 and allow DIVS to maintain currency; report progress on the February 2018 conference call.	7	December 7, 2016 March 2017 February 2018	Shawn Jaca , Steve Theisen, Mike Gomez, and Mike Ellsworth	3/18 – draft in progress; final pending further review
2017-14	December 5-6, 2017	Create BFTC conference call and face-to-face meeting agenda templates; provide a status update on the May 2018 BFTC call. Update: Send face-to-face meeting agenda templates to Kim Bang by January 31, 2019.	2	February 2018 March 2018 May 2018 July 2018	Kim Bang, lead; Renee Beams	Call template complete; F2F pending— deferred to 2/19 F2F meeting
2017-15	December 5-6, 2017	Update the BFTC charter to include items from the facilitated discussion; provide a status update on the May 2018 BFTC call.	2	February 2018 March 2018 April 2018 May 2018	Marlene Eno-Hendren	
2017-17b	March 7, 2018	Develop an issue paper requesting national-level funding allocation for training and workforce development recommendations and present to the BFTC on the May 2018 conference call.	2	April 1, 2018 May 2018	Kim Bang, lead; Kelly Woods, Ben Oakleaf, and Teresa Rigby	Draft developed Pending next steps
2017-20	December 5-6, 2017	Review the proposed Training Folder/IQCS audit Review Process and provide input to James Gannon and Marlene Eno-Hendren. Update: Review edits, refine the packet and send to BFTC members for field vetting by May 2018.	5 3	January 31, 2018 March 2018 May 2018	All BFTC members Task Group	
2018-04	March 7, 2018	Draft an IM to align the IQCS record schedule and training folder record schedule and brief the BFTC on the May 2018 conference call.		April 2018 May 2018	Marlene Eno-Hendren	
2018-05	April 4, 2018	Develop potential policy language to explicitly designate the Certifying Official/Agency Administrator for the State FMO incident qualification cards and send to BFTC members for review and consideration and report on the May/June 2018 conference call.	1	May 2018 October 2018	Koreena Haynes	
2018-10	May 24, 2018	Obtain clear leader’s intent regarding the FLT Workforce Development Committee through proper chain of command.	3	July 1, 2018	Marlene Eno-Hendren	
2018-11	October 3, 2018	Submit a request for change to the BFTC for the Federal Wildland Fire Qualification Supplement for BLM Fire Investigator qualifications.	3	December 1, 2018	James Gannon (lead), Teresa Rigby, Zach Ellinger	

Standard Operating Procedures

- Send meeting agenda items to the National Training Officer at least one week prior to BFTC conference calls or meetings.
- Solicit Refresher comments/evaluations from the field annually.
- Tasking memos coming from sources other than the FOG or within the BFTC will have the source identified at the beginning of the memo.
- Send all revisions for the *Federal Wildland Fire Qualifications Supplement* to Mike Ellsworth by October 1 each year.
- The BFTC will update Preparedness Review Checklist 6, Fire Training and Qualifications, each fall during the annual face-to-face meeting. Incorporate changes into the next year's checklist.
- Notify Marlene Eno-Hendren of BLM instructors or students attending WFAP.
- Forward BFTC continuing education recommendations to Marlene Eno-Hendren.
- Send training position descriptions to Marlene Eno-Hendren for placement on the Fire Operations internal website.

Eyes Forward

- BLM PTBs are in the "old" format and do not include competencies.
- BLM does not have a standard tracking system to capture training beyond what is input into IQCS.
- Creating an IQCS input standard for tracking instructors, including refresher training and ATV/UTV chief instructors.
- Identify efficiencies between the S- and L-curriculums.
- Assemble a task group to review the WFAP curriculum to identify critical pieces and identify alternative and universal standards for developing BLM "apprentices."
- Command school concept.