



BLM Fire Training Committee (BFTC) Monthly Call

10:30 Mountain Time (MT) • first Wednesday of each month

Date: 5/24/18

Phone number: 866-564-6856

Participant code: 4091601#

ROUND ROBIN

On the Call	Representing	Name	Update
<input checked="" type="checkbox"/>	Alaska	Steve Theisen/Amy Skraba	Done with training. Slow start to fire season.
<input checked="" type="checkbox"/>	Arizona	Koreena Haynes	Training season done. Fire season began quickly then tapered off; picking up.
<input checked="" type="checkbox"/>	California	James Gannon	Wrapping up training. RX with CalFire. Issuing Red Cards.
<input checked="" type="checkbox"/>	Colorado/Wyoming	Kim Bang	Conducted Rocky Mountain South Canyon Staff Ride.
<input type="checkbox"/>	Eastern States	Mike Boomer (Acting)	
<input checked="" type="checkbox"/>	Idaho	Kelly Woods	Closing out training season. Issuing Red Cards. Testing the LMS. Vice-Sorensen detailer announced in the coming weeks; will fly position soon.
<input checked="" type="checkbox"/>	Montana	John Thompson	Training Center training done; moving to local-unit training.
<input checked="" type="checkbox"/>	Nevada	Cindy Savoie	Nothing to report.
<input checked="" type="checkbox"/>	New Mexico	Teresa Rigby	Just finished the National Preparedness Review; no major issues. Will be looking to standardize training folders.
<input checked="" type="checkbox"/>	Oregon/Washington	Renee Beams	2018 training season complete; preparing for 2019.
<input type="checkbox"/>	Utah	Cherie Ausgotharp	
<input type="checkbox"/>	Smokejumpers	Ben Oakleaf	
<input type="checkbox"/>	Aviation	Kirk Rothwell	
<input type="checkbox"/>	Fuels	Angie Simpson	
<input checked="" type="checkbox"/>	FOG Liaison	Dave Whitmer	Nothing to report.
<input checked="" type="checkbox"/>	FA-324	Marlene Eno-Hendren	Nothing to report.
<input checked="" type="checkbox"/>		Mike Ellsworth	Nothing to report.
<input checked="" type="checkbox"/>		Pam McDonald	Nothing to report.

TOPICS

Item	Topic Type	Topic	Action Item #	Presenter	Informational (I) Recommendation (R) Decision (D)	Comments
1	Action Item(s)	Templates	2017-14 2017-17b	Kim Bang	I	<ul style="list-style-type: none"> 2017-14: Conference call template completed; needs more time to complete the face-to-face template. 2017-17b: Sent draft to task group for review; will send to BFTC soon.
2	Action Item(s)	BFTC under FLT – Need for a white paper on the topic	2018-06 2018-07	All BFTC Members	D	<ul style="list-style-type: none"> Some BFTC members believe there are conflicting opinions between SFMOs and SAFMOs regarding the placement of the BFTC—whether under the FOG or the FLT. Koreena will develop a white paper regarding to SFMOs and SAFMOs requesting clear direction regarding the BFTC's placement—under the FOG or the FLT. (Action 2018-06b)

Item	Topic Type	Topic	Action Item #	Presenter	Informational (I) Recommendation (R) Decision (D)	Comments
3	Other	GATR Meeting Update		Renee Beams	I	<ul style="list-style-type: none"> • LMS update: GBTU will test the LMS, less the nomination process, in FY19. • Making minor revisions to S-314 – GIS Specialist for Incident Management. Next year's offerings: CO, CA, EA. • NFDRS update: training and testing of the new NFDRS is forthcoming. • Combined meeting with OTC. • NAFRI update. • Melissa Wagner is the new GATR Chair. • FEMA instructor qualification discussion. Revised ICS-300 and ICS-400 courses will be available soon.
4	Other	OTC Meeting Update		Mike Ellsworth	I	<ul style="list-style-type: none"> • S-420 Update: <ul style="list-style-type: none"> ○ The 2002 version will be available until a new version is certified; work will continue on the draft version. L-481 is a solid option for Type 2 training. ○ #1 NWCG course development priority. ○ OTC and Training will develop a plan of action for SME involvement. ○ New course will be ready for test by this fall/winter. ○ Goal is to finalize with an understanding the course is "good enough" pending completion of the C&G tasking recommendations. • FEMA Update: <ul style="list-style-type: none"> ○ Push for endorsements and Recognition of Prior Learning (RPL). ○ DOI All-Hazard is working on a formalized process for RPL. • 310-1 Update: UAS, HEB1/2 combined, ATB positions, potential for several cache positions to move from FWQS to 310-1. • M-581 Committee Update: <ul style="list-style-type: none"> ○ Design criteria set. ○ Reorganized some units. ○ Created a new unit for CISM/LODD/You Will Not Stand Alone ○ Identified precourse reading requirements. • Incident Workforce Development Group <ul style="list-style-type: none"> ○ Under NWCG, FMB, and NMAC ○ Mission: provide leadership to enable long-term development and sustainability of a national incident workforce. ○ Mike will send a copy of the IM to BFTC members. (Action 2018-10) ○ Definition of "mobilization" is a hot topic right now. • IQCS update: Mike will send out notes. (Action 2018-09)
5	Other	301/401 Series Update		Marlene Eno-Hendren	I	<p>Marlene briefed the BFTC on the status of the 301/401 effort and the standard position description rewrite. Recent issues with the PD rewrite have pushed back implementation a few months. Chris Glode, Cindy Pogue, and Jeff Arnberger are working on a transition plan that is due to the department by the third week of June. The intent is to have the least impact on employees as possible.</p>
6	Other	FLT Workforce Development Update		Marlene Eno-Hendren	I	<p>Committee formation is in preliminary stages—no charter or membership definition. Marlene will obtain clear leader's intent regarding the FLT Workforce Development Committee through the proper chain of command. (Action 2018-10)</p>
7	Other	Next call			D	July 11, 2018

CRITICAL DEADLINES

Due Date	Who Responds?	Who Receives the Response/Issue?	What is Due?
July 1, 2018	Koreena Haynes	SFMOs and SAFMOs	Develop a white paper to SFMOs and SAFMOs requesting clear direction regarding the BFTC's placement—under the FOG or the FLT.
July 1, 2018	FLT Representative via Marlene Eno-Hendren	BFTC	Marlene will obtain clear leader's intent regarding the FLT Workforce Development Committee through the proper chain of command.

OPEN ACTION LOG

Action Item #	Date Assigned	Action Item	Mtg. Notes Pg. #	Date Due	Person(s) Responsible	Status
2015-21	December 1-3 Boise, ID	Develop an issue paper for the FOG outlining the need for National Office funding to assist with future NWCG course revisions and report status during the January 2016 BFTC conference call.		January 2016	John Thompson and Kelly Woods	Completed Monitor Progress
2016-12	October 17-19 Meeting	Analyze BLM Type 3 organizations and develop a recommendation for potential required leadership training and report progress on the March 2018 conference call.	3	January 2017 March 2017 February 2018 March 2018	Shawn Jaca , Renee Beams– Lead, John Thompson, and Mike Ellsworth	3/18 – Draft written
2016-14	October 17-19 Meeting	Draft an issue paper that the BLM adopt the 310-1 qualifications for RXB1 and RXB2 and allow DIVS to maintain currency; report progress on the February 2018 conference call.	7	December 7, 2016 March 2017 February 2018	Shawn Jaca , Steve Theisen, Mike Gomez, and Mike Ellsworth	3/18 – draft in progress; final pending further review
2017-14	December 5-6, 2017	Create BFTC conference call and face-to-face meeting agenda templates; provide a status update on the May 2018 BFTC call.	2	February 2018 March 2018 May 2018 July 2018	Kim Bang, lead; Renee Beams	Call template complete; face-to-face pending
2017-15	December 5-6, 2017	Update the BFTC charter to include items from the facilitated discussion; provide a status update on the May 2018 BFTC call.	2	February 2018 March 2018 April 2018 May 2018	Marlene Eno-Hendren	
2017-17b	March 7, 2018	Develop an issue paper requesting national-level funding allocation for training and workforce development recommendations and present to the BFTC on the May 2018 conference call.	2	April 1, 2018 May 2018	Kim Bang, lead; Kelly Woods, Ben Oakleaf, and Teresa Rigby	
2017-20	December 5-6, 2017	Review the proposed Training Folder/IQCS audit Review Process and provide input to James Gannon and Marlene Eno-Hendren.	5	January 31, 2018	All BFTC members	
		Update: Review edits, refine the packet and send to BFTC members for field vetting by May 2018.	3	March 2018 May 2018	Task Group	
2018-04	March 7, 2018	Draft an IM to align the IQCS record schedule and training folder record schedule and brief the BFTC on the May 2018 conference call.		April 2018 May 2018	Marlene Eno-Hendren	

Action Item #	Date Assigned	Action Item	Mtg. Notes Pg. #	Date Due	Person(s) Responsible	Status
2018-05	April 4, 2018	Develop potential policy language to explicitly designate the Certifying Official/Agency Administrator for the State FMO incident qualification cards and send to BFTC members for review and consideration and report on the May/June 2018 conference call.	1	May 2018	Koreena Haynes	
2018-06	April 4, 2018	Query SFMOs and SAFMOs as to whether the BFTC should be under the purview of the FOG or the FLT and send responses to Koreena Haynes.	1	April 13, 2018	All BFTC members	
2018-06b	May 24, 2018	Develop a white paper to SFMOs and SAFMOs regarding the BFTC's oversight.	3	April 13, 2018	Koreena Haynes	
2018-08	May 24, 2018	Send the IM regarding the Incident Workforce Development Group to BFTC members.	3	June 1, 2018	Mike Ellsworth	
2018-09	May 24, 2018	Send the latest IQCS Change Management Board Notes to BFTC members.	3	June 1, 2018	Mike Ellsworth	
2018-10	May 24, 2018	Obtain clear leader's intent regarding the FLT Workforce Development Committee through proper chain of command.	3	July 1, 2018	Marlene Eno-Hendren	

Standard Operating Procedures

- Send meeting agenda items to the National Training Officer at least one week prior to BFTC conference calls or meetings.
- Solicit Refresher comments/evaluations from the field annually.
- Tasking memos coming from sources other than the FOG or within the BFTC will have the source identified at the beginning of the memo.
- Send all revisions for the *Federal Wildland Fire Qualifications Supplement* to Mike Ellsworth by October 1 each year.
- The BFTC will update Preparedness Review Checklist 6, Fire Training and Qualifications, each fall during the annual face-to-face meeting. Incorporate changes into the next year's checklist.
- Notify Marlene Eno-Hendren of BLM instructors or students attending WFAP.
- Forward BFTC continuing education recommendations to Marlene Eno-Hendren.
- Send training position descriptions to Marlene Eno-Hendren for placement on the Fire Operations internal website.

Eyes Forward

- BLM PTBs are in the "old" format and do not include competencies.
- BLM does not have a standard tracking system to capture training beyond what is input into IQCS.
- Creating an IQCS input standard for tracking instructors, including refresher training and ATV/UTV chief instructors.
- Identify efficiencies between the S- and L-curriculums.
- Assemble a task group to review the WFAP curriculum to identify critical pieces and identify alternative and universal standards for developing BLM "apprentices."
- Command school concept.