



BLM Fire Training Committee (BFTC) Monthly Call

10:30 Mountain Time (MT) • first Wednesday of each month

Phone number: 866-564-6856

Participant code: 4091601#

Date: 7/11/18

ROUND ROBIN

On the Call	Representing	Name	Update
<input checked="" type="checkbox"/>	Alaska	Steve Theisen	Nothing to report.
<input checked="" type="checkbox"/>	Arizona	Koreena Haynes	Monsoons have arrived; sending resources out of state and GACC
<input checked="" type="checkbox"/>	California	James Gannon	<ul style="list-style-type: none"> • Lots of activity. Have received some moisture and lightning—potential holdovers. • Trying to get people training assignments.
<input checked="" type="checkbox"/>	Colorado/Wyoming	Kim Bang	<ul style="list-style-type: none"> • Busy fire season. Transitioning many large fires. Lightning and dry conditions expected which will equate to more training opportunities. • Some concern with Priority Trainee Program implementation at a few dispatch centers; Kim will look into the particulars. • Working on the FY19 training schedule. • Have been previewing the new LMS.
<input type="checkbox"/>	Eastern States	Mike Boomer (Acting)	
<input type="checkbox"/>	Idaho	Kelly Woods	
<input checked="" type="checkbox"/>	Montana	John Thompson	<ul style="list-style-type: none"> • Quiet. Things are beginning to warm up. • Northern Rockies Training Center has been working on the FY19 training schedule.
<input type="checkbox"/>	Nevada	Cindy Savoie	
<input checked="" type="checkbox"/>	New Mexico	Teresa Rigby	Monsoons have been scattered. Sending resources out as conditions warrant. Planning FY18 academies; looking to host one in the NW part of the state.
<input type="checkbox"/>	Oregon/Washington	Renee Beams	<ul style="list-style-type: none"> • Working on FY19 schedule. • As of October 1, 2018, the Pacific Northwest Training Center will fall under SORO and not the Deschutes NF. • Fire activity has picked up; expecting lightning Friday.
<input checked="" type="checkbox"/>	Utah	Cherie Ausgotharp	Nothing to report.
<input type="checkbox"/>	Smokejumpers	Ben Oakleaf	
<input type="checkbox"/>	Aviation	Kirk Rothwell	
<input type="checkbox"/>	Fuels	Angie Simpson	Currently working on a new agreement which would give the BLM 14 student slots, 2 of which would be on the Fire in Leadership for Women Module. More details to come, but this is an increase in the number of slots for BLM students.
<input type="checkbox"/>	FOG Liaison	Dave Whitmer	
<input checked="" type="checkbox"/>	FA-324	Marlene Eno-Hendren	<ul style="list-style-type: none"> • Received inquiry about whether attending the PFTC Agency Administrator Workshop would count as a shadow assignment reflected in FA IM-2018-003, Fire Training Requirements for Bureau of Land Management Agency Administrators. The BLM does not recognize this opportunity due to present conflicts with <i>Interagency Standards for Fire and Fire Aviation Operations</i>, Chapter 2.
<input checked="" type="checkbox"/>		Mike Ellsworth	<ul style="list-style-type: none"> • Looking at business rules and practicalities for document uploads into IQCS. • Developing a transition plan to incorporate HEB2 and HEB1 into one qualification (HEBM) for the October 2018 release of the PMS 310-1.
<input checked="" type="checkbox"/>		Pam McDonald	Nothing to report.

TOPICS

Item	Topic Type	Topic	Action Item #	Presenter	Informational (I) Recommendation (R) Decision (D)	Comments
1	Action Item(s)	Review action items		All	I	<ul style="list-style-type: none"> • 2016-12: Responses were across the spectrum. Mike and Marlene will discuss.
2	Action Item(s)	Training findings from the National fire preparedness reviews		Eno-Hendren	I	<ul style="list-style-type: none"> • John Thompson and James Gannon participated in the Eastern States review. • General commendations: <ul style="list-style-type: none"> ○ Quite a few units have good training folders. ○ Units are bringing non-fire training (Hazmat and defensive driving) in-house. • General recommendation findings: <ul style="list-style-type: none"> ○ Lack of training nomination prioritization. ○ Communication regarding training opportunities needs improved. ○ Agency Administrators are missing training documentation—they either have not taken AADM training or it is has not been recorded in IQCS. • Observations: <ul style="list-style-type: none"> ○ Units are receptive to making changes. ○ Guidance from the BFTC is making a difference. ○ What we are doing to standardize training folders and audits will make a difference. ○ Some hard copy folders still have personally identified information within. ○ Position task books are missing the Certified Official signature page.
3	Discussions by State Reps	Involvement in trainee assignments		Gannon	R	<ul style="list-style-type: none"> • BFTC members discussed training officer involvement in helping individuals find assignments within and outside the Priority Trainee Program (PTP). • GATRs continue to make strides to standardize the process. • Training officers should work with GATRs to help individuals not on the PTP list. • <i>BFTC members recommend that active fires take precedent over severity assignments.</i>
4	Other	Next call			D	<p>August 1, 2018</p> <p><i>If you are unable to participate, complete your section of the agenda and return to the co-chairs (Marlene and Koreena) prior to the call.</i></p>

CRITICAL DEADLINES

Due Date	Who Responds?	Who Receives the Response/Issue?	What is Due?

OPEN ACTION LOG

Action Item #	Date Assigned	Action Item	Mtg. Notes Pg. #	Date Due	Person(s) Responsible	Status
2015-21	December 1-3 Boise, ID	Develop an issue paper for the FOG outlining the need for National Office funding to assist with future NWCG course revisions and report status during the January 2016 BFTC conference call.		January 2016	John Thompson and Kelly Woods	Completed Monitor Progress
2016-12	October 17-19 Meeting	Analyze BLM Type 3 organizations and develop a recommendation for potential required leadership training and report progress on the March 2018 conference call.	3	January 2017 March 2017 February 2018 March 2018	Shawn Jaca, Renee Beams— Lead, John Thompson, and Mike Ellsworth	3/18 – Draft written

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2016-14	October 17-19 Meeting	Draft an issue paper that the BLM adopt the 310-1 qualifications for RXB1 and RXB2 and allow DIVS to maintain currency; report progress on the February 2018 conference call.	7	December 7, 2016 March 2017 February 2018	Shawn Jaca, Steve Theisen, Mike Gomez, and Mike Ellsworth	3/18 – draft in progress; final pending further review
2017-14	December 5-6, 2017	Create BFTC conference call and face-to-face meeting agenda templates; provide a status update on the May 2018 BFTC call.	2	February 2018 March 2018 May 2018 July 2018	Kim Bang, lead; Renee Beams	Call template complete; face-to-face pending
2017-15	December 5-6, 2017	Update the BFTC charter to include items from the facilitated discussion; provide a status update on the May 2018 BFTC call.	2	February 2018 March 2018 April 2018 May 2018	Marlene Eno-Hendren	
2017-17b	March 7, 2018	Develop an issue paper requesting national-level funding allocation for training and workforce development recommendations and present to the BFTC on the May 2018 conference call.	2	April 1, 2018 May 2018	Kim Bang, lead; Kelly Woods, Ben Oakleaf, and Teresa Rigby	
2017-20	December 5-6, 2017	Review the proposed Training Folder/IQCS audit Review Process and provide input to James Gannon and Marlene Eno-Hendren. Update: Review edits, refine the packet and send to BFTC members for field vetting by May 2018.	5 3	January 31, 2018 March 2018 May 2018	All BFTC members Task Group	
2018-04	March 7, 2018	Draft an IM to align the IQCS record schedule and training folder record schedule and brief the BFTC on the May 2018 conference call.		April 2018 May 2018	Marlene Eno-Hendren	
2018-05	April 4, 2018	Develop potential policy language to explicitly designate the Certifying Official/Agency Administrator for the State FMO incident qualification cards and send to BFTC members for review and consideration and report on the May/June 2018 conference call.	1	May 2018	Koreena Haynes	
2018-06	April 4, 2018	Query SFMOs and SAFMOs as to whether the BFTC should be under the purview of the FOG or the FLT and send responses to Koreena Haynes.	1	April 13, 2018	All BFTC members	
2018-06b	May 24, 2018	Develop a white paper to SFMOs and SAFMOs regarding the BFTC's oversight.	3	April 13, 2018	Koreena Haynes	
2018-08	May 24, 2018	Send the IM regarding the Incident Workforce Development Group to BFTC members.	3	June 1, 2018	Mike Ellsworth	
2018-09	May 24, 2018	Send the latest IQCS Change Management Board Notes to BFTC members.	3	June 1, 2018	Mike Ellsworth	
2018-10	May 24, 2018	Obtain clear leader's intent regarding the FLT Workforce Development Committee through proper chain of command.	3	July 1, 2018	Marlene Eno-Hendren	

Standard Operating Procedures

- Send meeting agenda items to the National Training Officer at least one week prior to BFTC conference calls or meetings.
- Solicit Refresher comments/evaluations from the field annually.
- Tasking memos coming from sources other than the FOG or within the BFTC will have the source identified at the beginning of the memo.
- Send all revisions for the *Federal Wildland Fire Qualifications Supplement* to Mike Ellsworth by October 1 each year.
- The BFTC will update Preparedness Review Checklist 6, Fire Training and Qualifications, each fall during the annual face-to-face meeting. Incorporate changes into the next year's checklist.
- Notify Marlene Eno-Hendren of BLM instructors or students attending WFAP.
- Forward BFTC continuing education recommendations to Marlene Eno-Hendren.
- Send training position descriptions to Marlene Eno-Hendren for placement on the Fire Operations internal website.

Eyes Forward

- BLM PTBs are in the "old" format and do not include competencies.
- BLM does not have a standard tracking system to capture training beyond what is input into IQCS.
- Creating an IQCS input standard for tracking instructors, including refresher training and ATV/UTV chief instructors.
- Identify efficiencies between the S- and L-curriculums.
- Assemble a task group to review the WFAP curriculum to identify critical pieces and identify alternative and universal standards for developing BLM "apprentices."
- Command school concept.